

2002 Indiana Election Calendar

Election Administrator's Edition



Published by the
Indiana Election Division
302 West Washington Street
Indiana Government Center South, RM E-204
Indianapolis, IN 46204-2743
(317) 232-3939 * (800) 622-4941
FAX: (317) 233-6793
www.state.in.us/sos/elections

2002 INDIANA ELECTION CALENDAR

Election Administrator's Edition
Published by the Indiana Election Division
302 West Washington Street, RM E204
Indianapolis, Indiana 46204-2767
800/622-494 * 317/232-3939 * fax: 317/233-6793
www.in.gov/sos/elections

This calendar is designed to serve as a comprehensive listing of election-related dates set forth in Indiana statutes. Although the Election Division staff has taken every effort to ensure the accuracy of the information in this publication,

**WHERE YOUR LEGAL RIGHTS ARE INVOLVED,
DO NOT RELY ON THIS CALENDAR.
INSTEAD, REVIEW THE LAW YOURSELF OR CONSULT YOUR
ATTORNEY**

GENERAL RULES ABOUT USING THIS CALENDAR

DATES IN THIS CALENDAR ARE SUBJECT TO CHANGE BY THE 2002 SESSION OF THE INDIANA GENERAL ASSEMBLY

This publication lists election dates from December 2001 through January 2003. The Indiana Code ("IC") citations included in this publication are current as of December 1, 2001.

If an election law specifies a final date for a particular filing, but no final hour of that day, the final hour for filing is **NOON**, prevailing local time (IC 3-5-4-1). Every date appearing in this calendar must be read as having a **noon deadline** for the filing, unless another time is specifically stated. See also IC 3-5-2-24.5 to determine when a "filing" is considered completed.

A legal action required to be taken on a day when **state** offices are closed may be taken on the next following workday (IC 4-1-2-2).

Whenever the election code requires that a legal action be taken at the office of a **circuit court clerk or a political subdivision**, and the **final day for performing the action falls on a day when the office is not open to conduct public business (or the office is open, but it is a state holiday under IC 1-1-9)**, the legal action may be performed on the **next day** that the office is open for public business **OR** if the action to be performed is receiving a **filing**, through noon of the next day that the office is open for public business (IC 3-5-4-1.5).

However, this rule does **not apply** to a legal action that must be taken by an individual or organization which is not a government office or officer for a political subdivision, such as the county chairman of a political party, or a meeting of the county organization of a political party. These legal actions must be taken no later than the date and time specified, even if the deadline falls on a Saturday, Sunday, or other holiday under IC 1-1-9.

A "county voter registration office" refers to a circuit court clerk, a board of registration, the Lake County board of elections and registration, or the Tippecanoe County board of elections and registration (IC 3-5-2-16.2).

* * *

In 2002, Indiana voters will elect individuals to serve in the following offices:

1. Federal offices (9 United States Representatives) elected by voters from congressional districts;
2. State offices (Secretary of State, Auditor, Treasurer, and Clerk of the Indiana Supreme Court) all elected by voters statewide;
3. State legislative offices (25 State Senators and 100 State Representatives) elected by voters from a state senate or state representative district;
4. Judges of Circuit, Superior, County, and Small Claims Courts elected by voters of the county in various counties depending on their local election schedule;
5. Prosecuting Attorneys elected by voters of the county;
6. County, township, and school board offices, elected by voters in each county, township and school corporation;
7. Town council members, town clerk-treasurers and town judges in certain towns which have chosen to stagger terms for town council members, or to elect all town officials during a general election year;
8. Retention of various state appellate judges voted on by voters of the judicial district and any local public question placed on the ballot in accordance with state statute; and
9. Political party offices, such as precinct committeeman and state convention delegate, elected by members of a political party voting at a primary election.

CALENDAR DESIGNATIONS

The following designations are used throughout this publication to indicate the nature of certain filing dates and deadlines:

ABS Indicates dates associated with absentee ballots.

CFA Indicates dates associated with campaign finance.

CAN Indicates dates associated with candidates.

FORMS

Where applicable, following the Indiana Code citation at the end of a calendar entry is a reference to the relevant Indiana state form. For example: Wednesday, January 23, 2002 is the first day an individual may file a declaration of candidacy for primary nomination. The state form for this filing is the CAN-2 form.

DECEMBER 2001

Monday, December 3, 2001 **VOTER REGISTRATION BEGINS** (IC 3-7-13-10)

Properly completed forms that were received after the close of the last registration period for Town that held a Town Election in November 2001 must be processed on this date. (IC 3-7-13-12)

Tuesday, December 4, 2001 **INDIANA ELECTION ADMINISTRATOR SEMINAR**
Wednesday, December 5, 2001

Tuesday, December 11, 2001

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and has been placed in a department of correction facility during the previous month. (IC 3-7-46-4)

Monday, December 24, 2001 **CHRISTMAS HOLIDAY OBSERVED**
Tuesday, December 25, 2001 **Indiana election division closed.**

Monday, December 31, 2001 **NEW YEAR'S EVE**

CFA End of annual campaign finance reporting period for 2001. (IC 3-9-5-10)

Final day for the co-directors of the Indiana election division to submit a list of the names and addresses of voters with rural route addresses to the United States Postal Service. (IC 3-7-40-4)

A resolution to establish a town election board adopted by a town: (1) with a population of less than 500; and (2) that has adopted an ordinance to stagger terms of town council members; EXPIRES today. (IC 3-10-7-5.5)

DEADLINE by noon, for a county committee of a political party to file (with a county election board or the Lake and Tippecanoe County boards of elections and registration) the descriptions of the boundaries of any state convention delegate districts to be used to elect delegates at the 2002 primary election. (IC 3-8-4-3)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; IC 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

JANUARY 2002

Tuesday, January 1, 2002

NEW YEAR'S DAY

Indiana election division closed

CFA Beginning of 2002 campaign finance reporting period. (IC 3-9-5-10)

CAN First day an independent or minor political party candidate (other than Libertarian Party candidates) wishing to be placed on the general election ballot may file a petition for ballot placement with a county voter registration office for verification of petition signatures. (IC 3-8-6-10)

CAN First day a major political party candidate for town council may file a declaration of candidacy for office in a town with a population of less than 3,500 that elects some town council members at the 2002 general election. (IC 3-8-5-10.5)

Tuesday, January 8, 2002

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and has been placed in a department of correction facility during the previous month. (IC 3-7-46-4)

Tuesday, January 15, 2002

First day that county election board or the Lake and Tippecanoe County boards of elections and registration must furnish absentee ballot applications to all political party central committees in the county. (IC 3-11-4-4)

Wednesday, January 16, 2002

CFA DEADLINE by noon, prevailing local time, for all candidate committees, legislative caucus committees, and political action committees to file the committee's **annual campaign finance report for 2001** with the Indiana election division, a county election board, or the Lake or Tippecanoe County boards of elections and registration. A committee may be required to file with **both** the Indiana election division and a county board. (IC 3-9-5-3; IC 3-9-5-4; IC 3-9-5-10)

Monday, January 21, 2002

MARTIN LUTHER KING, JR. DAY

Indiana election division closed

Tuesday, January 22, 2002

DEADLINE for a precinct establishment order altering precinct boundaries to become effective. (IC 3-11-1.5-25)

JANUARY

Wednesday, January 23, 2002

CAN First day an individual may file a declaration of candidacy with the election division for nomination to a federal office, a state legislative office, a judicial office or the office of prosecuting attorney by a major political party at the 2002 primary election. (IC 3-8-2-4) **STATE FORM: CAN-2**

[NOTE: IC 3-8-2-5 and IC 3-8-3-1(d) require a declaration of candidacy for federal, state, state legislative, judicial offices, and the office of prosecuting attorney to be filed with the election division of the office of secretary of state. IC 3-8-2-11 and IC 3-8-3-5 provide that a declaration is not valid unless received by the election division. IC 3-8-2-11 states that a mailed declaration of candidacy is "filed" when received by the election division.]

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a local office (other than a judicial office or the office of prosecuting attorney) by a major political party at the 2002 primary election. This declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-2**

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a town office by a major political party at the 2002 primary election in those towns with a population of less than 3,500 that elect some town council members at 2002 general election and that have adopted an ordinance to nominate candidates for town offices at the primary election. This declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-4; IC 3-8-2-6; IC 3-8-5-2) **STATE FORM: CAN-2**

CAN First day an individual may file a petition of nomination with a county election board or the Lake and Tippecanoe County boards of elections and registration for election to a school board office at the 2002 primary election. This declaration must be filed in the office of the county election board located in the county seat of the county containing the greatest percentage of population of the school district. (IC 3-8-2-4; IC 20-4-1-26.4) **STATE FORM: CAN-34**

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to establish state convention delegate election districts if the establishment of districts was required by the party's state committee and the party's county committee failed to file descriptions setting forth the district boundaries by December 31, 2001. (IC 3-8-4-3)

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for election as a precinct committeeman or state convention delegate at the 2002 primary election. This declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-3; IC 3-8-2-4) **STATE FORM: CAN-37**

DEADLINE for a township board to file a resolution with a county election board or the Lake and Tippecanoe County boards of elections and registration declaring that the election of a township assessor in a township with a population of more than 5,000 but not more than 8,000 is necessary. An assessor will then be elected in the township at the 2002 general election. (IC 3-10-2-14; IC 35-6-5-1)

JANUARY

Friday, January 25, 2002

DEADLINE for the Indiana election division, a county election board or the Lake and Tippecanoe County boards of elections and registration to determine which committees are subject to the administrative dissolution procedure. (IC 3-9-1-12)

Thursday, January 31, 2002

CAN **DEADLINE** for an individual elected to a town office in November 2001 to take and file the individual's oath of office (IC 5-4-1-1.2) **STATE FORM: The back of the certificate of election for a town council member, form CEB-33, contains a sample oath of office.**

DEADLINE, by noon, for a county voter registration office to file with the Indiana election division a report including a statement of the number of voters in each precinct of the county as of December 31, 2001, any revisions to the County NVRA implementation plan, and other data prescribed by the election division. (IC 3-7-12-28)

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2 as amended by HEA 1510 § 12)

DEADLINE for each county sheriff to provide quarterly report to the county voter registration office of each Indiana resident who has been convicted of a crime and placed in a county correctional facility. (IC 3-7-46-8)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; IC 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

FEBRUARY 2002

Wednesday, February 6, 2002

ABS First day for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive absentee ballot applications from voters for the primary election (other than absent uniformed services voters and overseas voters). (IC 3-11-4-3)

CAN First day for an individual to file a declaration of intent to be a write-in candidate for a school board office elected at the same time as a primary election. (IC 3-8-2-4; 3-8-2-2.5) **STATE FORM: CAN-13**

DEADLINE for the Indiana election division to complete any voter list maintenance program conducted before the primary election. (IC 3-7-38.2-2)

Tuesday, February 12, 2002

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and has been placed in a department of correction facility during the previous month. (IC 3-7-46-4)

FEBRUARY

Friday, February 15, 2002

DEADLINE by noon, for a county voter registration office to submit computerized voter registration data (current as of February 1, 2001) to the Indiana election division. (IC 3-7-26-4)

Friday, February 22, 2002

CAN DEADLINE by noon, Indianapolis time, for an individual to file a declaration of candidacy with the secretary of state for nomination as a United States Representative, to a state legislative office, to a judicial office or to the office of prosecuting attorney by a major political party at the 2002 primary election (IC 3-8-2-4; IC 3-8-2-5) **STATE FORM: CAN-2**

[NOTE: IC 3-8-2-5 and IC 3-8-3-1(d) require a declaration of candidacy for federal, state, state legislative, judicial offices and the office of prosecuting attorney to be filed with the election division of the office of the secretary of state. IC 3-8-2-11 and IC 3-8-3-5 provide that a declaration is not valid unless received by the election division. IC 3-82-11 also states that a declaration of candidacy sent by mail is "filed" when received by the election division.]

CAN DEADLINE by noon, prevailing local time, for an individual to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a **local office** (other than a judicial office or the office of prosecuting attorney) by a major political party at the 2002 primary election. (IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-2**

CAN DEADLINE by noon, prevailing local time, for an individual to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a town office by a major political party at the 2002 primary election in those towns with a population of less than 3,500 that elect some town council members at 2002 general election and that have adopted an ordinance to nominate candidates for town offices at the primary election. This declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-4; IC 3-8-2-6; IC 3-8-5-2) **STATE FORM: CAN-2**

CAN DEADLINE by noon, prevailing local time, for an individual to file a petition of nomination with a county election board or the Lake and Tippecanoe County boards of elections and registration for election to a **school board office** at the 2002 primary election. This declaration must be filed in the office of the county election board located in the county seat of the county containing the greatest percentage of population of the school corporation. (IC 3-8-2-4; IC 20-4-1-26.4) **STATE FORM: CAN-34**

CAN DEADLINE by noon, prevailing local time, for an individual to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for election as a precinct committeeman or a state convention delegate at the 2002 primary election. This declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-3; IC 3-8-2-4) **STATE FORM: CAN-37**

CAN DEADLINE by noon, prevailing local time, for an individual to file a notice of withdrawal of a declaration of candidacy for nomination at the primary election (or for election to a school board office or as precinct committeeman or state convention delegate at the primary). The notice of withdrawal must be filed in the same office where the declaration of candidacy was previously filed. (IC 3-8-2-20) **STATE FORM: CAN-24**

FEBRUARY

(Friday, February 22, 2002 continued)

Immediately after the deadline for filing as a candidate for placement on the primary election ballot, the Indiana election division, each circuit court clerk and the Lake and Tippecanoe County boards of elections and registration shall certify and release to the public a list of candidates of each political party for each office. The election division, circuit court clerk, and Lake and Tippecanoe County boards of elections and registration shall also release to the public a list of all declarations of candidacy whose validity has been questioned under IC 3-8-1-2. (IC 3-8-2-13; IC 3-8-3-6)

Tuesday, February 26, 2002

First day that the proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the primary election. (IC 3-6-11-7)

Thursday, February 28, 2002

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

MARCH 2002

Friday, March 1, 2002

CFA DEADLINE by noon, prevailing local time, for a regular party committee to file its **annual campaign finance report for 2001** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. (IC 3-9-5-10) **STATE FORM: CFA-4**

CFA DEADLINE by noon, for a candidate who filed a declaration of candidacy for the primary election to file a campaign finance statement of organization with the election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration (unless the candidate has already been required to do so after raising or spending more than \$100). (IC 3-9-1-5) Candidates for local office with compensation less than \$5,000 and candidates for school board office are not required to file a statement of organization unless they raise or spend more than \$500. If they raise or spend more than \$500 then they must file a statement of organization within 10 days of meeting that threshold. (IC 3-9-1-5.5) **STATE FORM: CFA-1**

DEADLINE by noon, for filing a statement questioning the validity of a declaration of candidacy with the Indiana Election Division, circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (SEA 301; IC 3-8-2-14) **STATE FORM: CAN-1**

DEADLINE, by noon, for a county chairman of a major political party to file a statement with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration stating that the names of unopposed candidates of that political party for state convention delegate are to be printed on the party's primary election ballot. (IC 3-10-1-5)

MARCH

Monday, March 4, 2002

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (Transferred from Sunday, March 3; IC 3-7-28-13; IC 3-7-46-9)

DEADLINE for a county voter registration office to include all original registrations and transfers that occurred in registration period prior to this date in a memoranda to transmit to each major party county chairman (and on request to other chairmen). (IC 3-7-28-2; IC 3-7-28-3)

Wednesday, March 6, 2002

DEADLINE for the Lake County board of elections and registration to notify candidates whose place on the primary election ballot will be determined by the ballot lottery to be conducted by the board of the time and place where the public lottery will be conducted. (IC 3-10-1-18)

First day the Indiana election division, a circuit court clerk, or the Lake and Tippecanoe County boards of elections and registration may destroy certificates and petitions of nomination, voted ballots, and other election material from the 2000 primary election, and after compliance with any applicable county commission on public records procedures. (IC 3-8-7-24; IC 3-10-1-31; IC 3-11-8-30; IC 3-12-2-12; IC 3-12-3-10; IC 5-15-6)

Thursday, March 7, 2002

DEADLINE for the board of commissioners of a county with a population of less than 125,000 to adopt an order establishing a county board of registration with immediate authority to administer voter registration within the county. (IC 3-7-12-5)

Friday, March 8, 2002

DEADLINE for the election division to transmit to each county election board and the Lake and Tippecanoe County boards of elections and registration a certified list containing the name of each person for whom a declaration of candidacy has been filed with the election division. (IC 3-8-2-17)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; IC 3-11.5-6-1)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to rescind any previously adopted resolution providing that absentee ballots to be voted before a traveling absentee board are to be initialed by the county election board or board of elections and registration (and not initialed by the traveling board visiting the voter). (IC 3-11-10-27)

DEADLINE, by noon, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to determine if a candidate who has filed a declaration of candidacy for the primary election has filed a campaign finance statement of organization for the candidate's committee. (IC 3-8-1-1.6)

MARCH

(Friday, March 8, 2002 continued)

DEADLINE for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to estimate the number of absentee ballots required in the county for the primary election. After the estimate is made, the county election board or Lake and Tippecanoe County boards of elections and registration must begin to print the absentee ballots. (IC 3-11-4-10; IC 3-11-4-14)

DEADLINE by noon, for a local public question to be certified to the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for placement on the primary election ballot. (IC 3-10-9-3)

DEADLINE for a county voter registration office to transmit the names and addresses of all persons whose voter registration have been canceled to each county chairman or independent candidate's chairman. After this date, and until the election, cancellation must be reported within 48 hours after the cancellation. (IC 3-7-28-14)

DEADLINE for a county voter registration office to transmit memoranda to each major party county chairman (and on request to other chairmen) showing all original registrations and transfers that occurred during the part of the registration period ending March 4, 2002. See also the "48 hour" reporting requirement under March 4, 2002. (IC 3-7-28-2; IC 3-7-28-3)

DEADLINE for a county voter registration office to transmit memoranda showing all original voter registrations and transfers that occurred during the preceding 48 hours after receiving a request for this memoranda from a major party county chairman or other party chairman. (IC 3-7-28-2; IC 3-7-28-3)

DEADLINE for a county voter registration office to send county chairmen a list of deceased persons whose registration has been canceled based on the last quarterly state department of health report. (IC 3-7-28-12)

Monday, March 11, 2002

DEADLINE for the Lake County board of elections and registration to conduct a public lottery to determine the random placement of candidates on the primary election ballot (other than candidates for the school board, precinct committeemen and state convention delegate). (IC 3-10-1-18; Transferred from Saturday, March 9, 2002)

Tuesday, March 12, 2002

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and has been placed in a department of correction facility during the previous month. (IC 3-7-46-4)

Thursday, March 14, 2002

DEADLINE for the Indiana election commission, county election board or Lake and Tippecanoe County boards of elections and registration to determine the validity of a contested declaration of candidacy. (IC 3-8-2-14 and 3-8-2-18)

Monday, March 18, 2002

MARCH

(Monday, March 18, 2002 continued)

CANDEADLINE by noon, prevailing local time, for an individual to file a declaration of intent to be a write-in candidate with a county election board or the Lake and Tippecanoe County boards of elections and registration for election to a school board office at the 2002 primary election. This declaration must be filed in the office of the election board located in the county seat of the county containing the greatest percentage of population of the school corporation. (IC 3-8-2-2.5; IC 3-8-2-4; IC 20-4-1-26.4) **STATE FORM: CAN- 13**

CANDEADLINE by noon, prevailing local time, for an individual to file a notice of withdrawal of a declaration of intent to be a write-in candidate for the office of school board in the same office where the declaration of intent to be a write-in candidate was previously filed. (IC 3-8-2-7) **STATE FORM: CAN-24**

Last day that a proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the primary election. (IC 3-6-11-5)

Saturday, March 23, 2002

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to deliver primary absentee ballots to the circuit court clerk or Lake County election director. (IC 3-11-4-15)

Thursday, March 28, 2002

ABSD DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail primary absentee ballots to voters who filed an application with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration no later than Saturday, March 18. After this date, the county election board or Lake and Tippecanoe County boards of elections and registration must mail primary absentee ballots to eligible voters on the same day that the voter's application is received. (IC 3-11-4-18)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; IC 3-7-46-9)

Friday, March 29, 2002 GOOD FRIDAY
Indiana election division closed

APRIL 2002

Monday, April 1, 2002

DEADLINE for the Indiana election division to mail to candidates for state office or state legislative office on the ballot in the May 2002 primary election the proper campaign finance reports and a notice stating the date that the pre-primary campaign finance reports are due. (Transferred from Friday March 29; IC 3-9-4-14(b)(2))

APRIL

(Monday, April 1, 2002 continued)

DEADLINE by noon, for a county election board or the Lake and Tippecanoe County boards of elections to notify each major party county chairman of the number of absentee voter boards to be appointed in the county. (Transferred from Friday March 29; IC 3-11-10-37).

County voter registration office prepares a list of disfranchised voters. (Transferred from Sunday March 31; IC 3-7-46-8)

DEADLINE, for a county voter registration office to obtain a list of the names and addresses of all voters within the county who may have been disfranchised. (Transferred from Sunday, March 31; IC 3-7-46-8)

Wednesday, April 3, 2002

CFA End of the pre-convention campaign finance reporting period for candidates seeking nomination at the April 28, 2002 state convention for the Libertarian Party if the candidate has raised or spent more than \$100 prior this date. A statement of organization (**CFA-1 form**) for such a candidate is due the earlier of noon 10 days after raising or spending more than \$100 or the date the first campaign finance report is due. (IC 3-5-2-32.7; IC 3-9-5-6(a)(1); IC 3-9-5-8; IC 3-9-1-5) Such a candidate's first campaign finance report (**CFA-4 form**) is due no later than noon April 10, 2002 (see entry below).

Friday, April 5, 2002

DEADLINE, by noon for a county chairman to make written recommendations for appointments to absentee voter boards. If a county chairman fails to make a recommendation, then the county election board or the Lake and Tippecanoe County boards of elections and registration may appoint any voter of the county. (IC 3-11-10-37)

Monday, April 8, 2002 VOTER REGISTRATION ENDS

ABS First day that a voter may vote an absentee primary election ballot before an absentee voter board in the office of the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

DEADLINE, at close of business for a county voter registration office, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the county voter registration office. (IC 3-7-13-10; 3-7-13-11)

DEADLINE, at close of business for a bureau of motor vehicles license branch or other "full service" voter registration agency, for an individual to submit an application for voter registration or for a voter to submit an application to transfer the voter's registration at the license branch or full service agency. (IC 3-7-33-3)

DEADLINE, for an individual to submit a "mail in" application for voter registration in the county voter registration office, or to have the application postmarked (and later delivered) by the United States Postal Service so that the voter can be registered for the primary election. (IC 3-7-33-4)

APRIL

(Monday, April 8, 2002 continued)

DEADLINE, for an individual to return or mail a postcard sent to the voter by the election division as part of the National Change of Address (NCoA) voter list maintenance program requesting confirmation of a change of address within the county. If the voter does not return or mail the postcard by this date, the voter may be required to affirm or confirm the voter's residence address before being allowed to vote. If the voter does not return the postcard and does not vote at the voter's registration address in the 2002 general election, 2003 municipal election or the 2004 general election, the voter's name will be removed from the voter registration rolls at that address. (IC 3-7-38.2-13(1))

An individual filing a civil action alleging a violation of NVRA is not required to provide notice of the violation to the co-directors of the Indiana election division if the violation occurs after this date and no later than the May 7, 2002 primary election. (IC 3-7-11-14)

DEADLINE, for the county commissioners (or the Mayor of Indianapolis or the Lake and Tippecanoe County boards of elections and registration) to designate polling places for each precinct in the county. (IC 3-11-8-3.1)

DEADLINE, for the county commissioners (or the Mayor of Indianapolis or the Lake and Tippecanoe County boards of elections and registration) to designate at least one special polling place in the county that is accessible to voters with disabilities and elderly voters. (IC 3-11-8-6)

DEADLINE, for the county commissioners (or the Mayor of Indianapolis or the Lake and Tippecanoe County boards of elections and registration) to file a report with the Indiana election division identifying any inaccessible polling place and special designated voting poll. (IC 3-11-8-6) **STATE FORM: IEC-6**

Final day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

Last day for a county voter registration office to transmit upon request to each major party county chairman and, on request, to other chairmen, memoranda showing all original registrations and transfers that occurred during the preceding 48 hours. (IC 3-7-28-2; 3-7-28-3)

Tuesday, April 9, 2002

First day that an employee of a "full service" voter registration agency must advise an applicant for voter registration that the application will be processed by the county voter registration office after the primary election. (IC 3-7-33-3)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and has been placed in a department of correction facility during the previous month. (IC 3-7-46-4)

APRIL

Wednesday, April 10, 2002

CFA DEADLINE, by noon, prevailing local time, for candidates who seek nomination at the Libertarian Party state convention who have raised or spent more than \$100 prior to April 3, 2002 to file a **pre-convention campaign finance report** with the Indiana election division. Such a candidate's committee may be required to file with **both** the Indiana election division and a county election board. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; 3-9-5-4; 3-9-5-6) **STATE FORM: CFA-4**

Friday, April 12, 2002

CFA End of the pre-primary campaign finance reporting period. (IC 3-9-5-6) Report is due April 19, 2002 (see entry below). (IC 3-9-5-7) **STATE FORM: CFA-4**

Saturday, April 13, 2002

CFA First day of the pre-general election campaign finance reporting period. (IC 3-9-5-6)

CFA First day of the **pre-primary supplemental campaign finance reporting period**. If a candidate on the 2002 primary ballot receives a contribution of \$1,000 or more on or after this date, the candidate must file a pre-primary supplemental campaign finance report with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration no later than 48 hours after receiving the contribution. This report may be filed by facsimile transmission. (IC 3-9-5-20.1) **STATE FORM: CFA-11**

Monday, April 15, 2002

DEADLINE, for a county voter registration office to receive a "mail in" registration application with a missing or illegible postmark. The application will permit an otherwise qualified voter to vote in the primary. (Transferred from Saturday, April 13, 2002; IC 3-7-33-4)

Tuesday, April 16, 2002

DEADLINE, for a county voter registration office to receive a postcard from an individual **IF** the postcard was part of the National Change of Address (NCoA) voter list maintenance program. If the voter does not return or mail the postcard by this date, the voter may be required to affirm or confirm the voter's residence address before being allowed to vote. (IC 3-7-38.2-13(1))

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to designate by resolution the precincts for which assistant poll clerks are to be appointed. (IC 3-6-6-4)

APRIL

Friday, April 19, 2002

CFA DEADLINE, by noon, prevailing local time, for a candidate's committee with a candidate on the 2002 primary election ballot, all legislative caucus committees, all political action committees, and all regular party committees, to file a **pre-primary campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. A committee may be required to file with **both** the Indiana election division and a county election board. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; 3-9-5-4; 3-9-5-7) **STATE FORM: CFA-4**

Saturday, April 20, 2002

DEADLINE for counties that use automatic tabulating machines to count ballot cards to publish at least 48 hours notice of the required public test of the machines if the county has scheduled public test of automatic tabulation machines on April 23, 2002, the last day permitted under statute. (IC 3-11-13-22)

Monday, April 22, 2002

DEADLINE for a county voter registration office to send authorizations to cancel voter registrations to the county voter registration office of the county where a voter formerly resided. (IC 3-7-43-6)

Tuesday, April 23, 2002

DEADLINE, by noon, for a county chairman to file nominations with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for individuals to serve as precinct election officers at the primary election. (IC 3-6-6-10)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a public test of the automatic tabulating machines to be used to tabulate ballots voted at the primary election. The public test must ascertain whether the machines will correctly count votes cast in a sample of precincts designated by the board. The sample must include at least one precinct in each election district in which each candidate appears on the ballot. The board must file an **IEC 10 form** certifying the performance of the public test not later than 7 days after the test. **NOTE: IF THE PUBLIC TEST IS NOT PERFORMED, THE BALLOT CARDS MUST BE TABULATED BY HAND.** (IC 3-11-13-22; 3-11-13-23(b))

DEADLINE, by noon, for a person to file a statement questioning the validity of an individual's declaration of intent to be a write-in candidate for school board with the county election board or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-14) **STATE FORM: CAN-1**

Thursday, April 25, 2002

ABS First day that a confined voter, a voter caring for a confined person at a private residence, or a voter with disabilities whose precinct is not accessible to voters with disabilities to vote an absentee ballot before a traveling absentee voter board at the voter's place of confinement. (IC 3-11-10-25(b)(3))

APRIL

Saturday, April 27, 2002

ABS The office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the absentee voter board in the office of the circuit court clerk, after majority vote by the county election board, may reduce absentee voting hours to a minimum of four (4) hours on this date. (IC 3-11-10-25)

DEADLINE, for a county voter registration office to prepare certified copies of the list of registered voters of each precinct. The list must contain the full name, address, and identification number of each voter. Upon receiving a written request from a major political party county chairman, the county voter registration office must prepare and furnish no more than two (2) copies of the list to the precinct inspector. The inspector may provide a copy of the list to any other precinct officer. (IC 3-7-28-4; 3-7-29-1; 3-7-29-2)

DEADLINE, for a county voter registration office to process voter registration applications executed in another county and forwarded to the county of the voter's residence by the other county's voter registration office. (IC 3-7-34-13)

DEADLINE, for a county voter registration office to receive an absentee registration application from an absent uniformed services voter or an overseas voter for processing before the primary election. (IC 3-7-36-10)

DEADLINE, for a county voter registration office to receive an application for reinstatement of voter registration from an honorably discharged absent uniformed services voter, whose registration had been canceled while absent, for processing before the primary election. (IC 3-7-36-11)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to publish a list of candidates and offices to be voted upon at the primary election, including the party designations (if any); names and addresses of candidates; the text of any public question to be placed on the ballot; the date of the primary election; and the hours during which the polls will be open. (IC 3-8-2-19; 5-3-1-2) **STATE FORM: CAN-9**

DEADLINE, for a voter with disabilities to submit an application to a county election board or the Lake and Tippecanoe County boards of elections and registration to be assigned to a special poll. (IC 3-11-8-6(d)(2)) **STATE FORM: CEB-2**

DEADLINE, for the county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to publish notice of the place of voting for each precinct, including the location of each special voting poll for disabled voters. (IC 3-11-8-3.2; 5-3-1-4)

DEADLINE, in a county using a ballot card voting system, for the county election board or the Lake and Tippecanoe County boards of elections and registration to designate a central location for the processing of ballot cards. (IC 3-12-3-2.5)

DEADLINE, for the Lake County board of elections and registration to duplicate, distribute, and cause to be posted copies of official sample ballots to schools, fire stations, county courthouses, and other public buildings in the county. (IC 3-11-14-8)

APRIL

(Saturday, April 27, 2002 continued)

DEADLINE, in a county having a population of at least 300,000 for the judge of the circuit court to order the county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to provide a suitable room for the canvassing of votes other than a room in the county courthouse. (IC 3-12-4-7)

Sunday, April 28, 2002 LIBERTARIAN PARTY STATE CONVENTION

At this convention, the Libertarian Party will nominate candidates for U.S. representatives, secretary of state, state treasurer, state auditor, clerk of the Indiana Supreme Court, state legislative offices, judges for circuit, superior, county, and small claims courts and the office of prosecuting attorney for the general election of November 5, 2002. (IC 3-8-4-10) The Libertarian Party does not participate in the May 7, 2002 primary. This date serves as the "nomination date" for Libertarian candidates (IC 3-5-2-32.7), for the purpose of determining the deadlines for these candidates to file campaign finance statements of organization (CFA-1 form) and reports of receipts and expenditures (CFA-4 form). (IC 3-9-1-5; 3-9-5-6; 3-9-5-7; 3-9-5-8)

Note: The Libertarian Party may nominate candidates for local offices for the general election (other than judicial offices and the office of prosecuting attorney) at individual county conventions. The Indiana election division does not have any information on the date of these conventions. The date may be obtained from local Libertarian Party officials and will be reflected on the State Form CAN-22 filed by Libertarian Party officials to certify the selection of candidates nominated at a county convention. The date of any county convention also serves as the nomination date for Libertarian candidates seeking these local offices and will determine the deadlines for these candidates to file campaign finance statements of organizations (CFA-1 form) and reports of receipts and expenditures (CFA-4 form).

Monday, April 29, 2002

ABS DEADLINE, by midnight, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive a mailed or facsimile transmitted absentee ballot application from a voter (other than a voter who: (1) is a confined voter or a voter caring for a confined person; and (2) requests that the absentee ballots be delivered to the applicant by an absentee voter board). (IC 3-11-4-3(a)(3))

ABS DEADLINE, by 10 p.m., for the Marion County circuit court clerk to receive a mailed absentee ballot application from a confined voter or a voter caring for a confined person. (IC 3-11-4-3(b))

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to notify county chairmen that sample ballots and pasters are available to inspect. (IC 3-6-5-14(b); IC 3-11-3-10)

Tuesday, April 30, 2002

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to resolve any question concerning the validity of an individual's declaration of intent to be a write-in candidate for school board. (IC 3-8-2-14)

APRIL

(Tuesday, April 30, 2002 continued)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to certify to the Indiana election division that a public test of the automatic tabulating machines to be used to tabulate ballots voted at the primary election has been conducted in conformity with state law if that test was performed on the last day it could be performed on April 23, 2002. (IC 3-11-13-22(a)) **STATE FORM: IEC 10**

First date, after noon, that a county election board or the Lake and Tippecanoe County boards of elections and registration may, by unanimous vote of the entire board, fill a vacant precinct election office when the appropriate county chairman has made no nomination for the office. (IC 3-6-6-13)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to receive a certificate of death for a candidate and to order the use of pasters to cover the candidate's name on the ballot, or to order the printing of new ballots. If no certificate of death is received the board may order pasters or new ballots if it unanimously finds good cause to believe that the candidate has died. (IC 3-11-3-29.5(a))

DEADLINE for the state chairmen of each major political party to nominate two (2) individuals for appointment by the governor to a seat on the Indiana election commission. (IC 3-6-4.1-4)

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2 as amended by HEA 1510 § 12)

DEADLINE for each county sheriff to provide a county voter registration office with a quarterly report of each Indiana resident who has been convicted of a crime and been placed in a county correctional facility. (IC 3-7-46-8)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

MAY 2002

Thursday, May 2, 2002

DEADLINE, by noon, if a candidate vacancy is filled, for a county election board or the Lake and Tippecanoe County boards of elections and registration to be required to reprint ballots or print pasters with the successor candidate's name. (IC 3-11-3-29.5(d))

ABS DEADLINE, by 10 p.m. for the Marion County circuit court clerk to receive a hand delivered or facsimile transmitted absentee ballot application from a confined voter or a voter caring for a confined person. (IC 3-11-4-3(b))

Friday, May 3, 2002

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a training session for absentee voter board members. (IC 3-11-10-39)

MAY

Saturday, May 4, 2002

ABS The office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the absentee voter board in the office of the circuit court clerk, after majority vote by the county election board, may reduce absentee voting hours to a minimum of four (4) hours on this date. (IC 3-11-10-25)

DEADLINE for the county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to change the polling place for a precinct in the county. The commissioners, mayor, or board may change a polling place after this date if it is dangerous or impossible to use the designated polling place. (IC 3-11-8-3.2)

First day an inspector or other authorized member of the precinct election board may pick up ballots and election supplies for the inspector's precinct. (IC 3-11-3-10)

Sunday, May 5, 2002

CFA 6 a.m., end of the pre-primary supplemental campaign finance reporting period. Contributions of \$1,000 or more received by a candidate on the primary election ballot after that time must be reported on the committee's pre-general election campaign finance report. (IC 3-9-5-20.1)

DEADLINE for a precinct inspector or other authorized member of the precinct election board may pick up ballots and election supplies for the inspector's precinct. (IC 3-11-3-10)

DEADLINE, in an absentee ballot central count county for the circuit court clerk or the Lake and Tippecanoe County boards of election and registration (if central count) to provide a certificate to inspectors stating the names of the voters whose absentee ballots have been received by the clerk or boards. (IC 3-11.5-4-1)

Monday, May 6, 2002

ABS DEADLINE, by noon, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive a mailed or hand delivered absentee ballot application: (1) from a confined voter or a voter caring for a confined person; and (2) which requests that the absentee ballots be delivered to the applicant by an absentee voter board. (IC 3-11-4-3(a)(2))

ABS DEADLINE, by noon, for a voter to vote an absentee ballot in the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

ABS DEADLINE, for a confined voter, a voter caring for a confined person, or a voter with disabilities whose precinct is not accessible to the voter to vote an absentee ballot before an absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

MAY

(Monday, May 6, 2002 continued)

DEADLINE, by 4 p.m., for a voter who has moved to a different precinct in Indiana not more than 30 days before the primary election, to execute a transfer request for the voter's registration in the county voter registration office. This transfer allows the voter to return to the voter's old precinct and vote at that location one final time. (IC 3-10-11-7) **STATE FORM: VRG-4/12**

DEADLINE, by 6 p.m., for a county election board or the Lake and Tippecanoe County boards of elections and registrations to deliver the voting system and equipment to each polling place. In precincts using "lever" voting machines or computerized electronic voting systems, the precinct election board may meet at the polling place to open sample ballot packages and verify that the voting system is correctly labeled, set, adjusted, and in order. (IC 3-11-11-1.8; 3-11-12-22; 3-11-12-23; 3-11-13-6; 3-11-14-14)

Last day, in a county using a ballot card voting system, for the county election board or Lake and Tippecanoe County boards of elections and registration (if applicable) to provide a mandatory training session for inspectors and judges. (IC 3-11-13-4)

DEADLINE for the Indiana election division annual conference for county election officials. (IC 3-6-4.2-14)

TUESDAY, MAY 7, 2002: PRIMARY ELECTION DAY (IC 3-10-1-3)

DEADLINE, by 5 a.m., for the members of the precinct election board, poll clerks, and sheriffs to meet at the polling place. (IC 3-11-11-2; 3-11-12-24; 3-11-13-27; 3-11-14-16)

In a county using voting (lever) machines, the members of a county election board must be in the election board office from **5 a.m. to 6 p.m.** on primary election day. They must deliver emergency ballots and other supplies if a voting machine malfunctions. (IC 3-11-12-26)

POLLS OPEN, 6 a.m. to 6 p.m., prevailing local time. (IC 3-11-8-8)

DEADLINE, by noon, in an absentee ballot central count county, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration (or their agent) to visit the appropriate post office to accept delivery of absentee ballots. (IC 3-11.5-4-7)

If a county is not an absentee ballot central count county, the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must visit the appropriate post office to accept delivery of absentee ballots at the latest possible time to permit delivery to the precincts before 6 p.m. (IC 3-11-10-11)

The appointments of precinct judge, poll clerk, or sheriff expire at NOON if they were appointed to serve in that precinct election office for the first half of election day. The beginning of the term of a precinct election officer appointed to serve for the last part of election day. (IC 3-6-6-10; 3-6-6-11)

DEADLINE, by 3 p.m., in an absentee ballot central count county, for the circuit court clerk or Lake and Tippecanoe County boards of election and registration (or their agent) to deliver a certificate to each precinct setting forth the absentee ballots received by noon on election day. (IC 3-11.5-4-8)

MAY

(Tuesday, May 7, 2002 continued)

In counties which are not absentee ballot central count counties, the county election board must deliver all absentee ballots to the appropriate polling place. The absentee ballots must be delivered in sufficient time to enable the precinct election board to vote the ballots during the time the polls are open. (IC 3-11-10-12)

DEADLINE, by 5 p.m., in an absentee ballot central count county, for the county election board or the Lake and Tippecanoe County boards of elections and registration to issue a certificate to a voter whose absentee ballot has been rejected, to permit that voter to vote at the precinct if otherwise qualified to do so. (IC 3-11.5-4-13)

In counties using a ballot card voting system where votes are tabulated at a central location, all ballot cards must be sealed and delivered to the designated location immediately after the polls are closed and the number of ballot cards verified. (IC 3-12-3-1; 3-12-3-2)

In counties using paper ballots only, all ballots and election materials must be returned to the county election board immediately upon completion of their tabulation. (IC 3-12-2-9)

DEADLINE, by 6 p.m., for the county election board or the Lake and Tippecanoe County boards of elections and registration to convene in the room provided for the board to canvass votes and declare results of the election. (IC 3-12-4-6)

DEADLINE, by midnight, for the inspector and judge of the opposite political party to deliver to the county election board or Lake and Tippecanoe County boards of elections and registration certification of the vote count and other election materials. (IC 3-12-2.5-5; 3-12-3-10; 3-12-3.5-4)

The appointment of a precinct election officer expires when the county election board or the Lake and Tippecanoe County boards of elections and registration complete the canvass of the precinct. (IC 3-6-6-37)

CFA End of pre-convention reporting period for Democratic Party state convention candidates (IC 3-5-2-32.7; 3-9-5-6)

DEADLINE, 11 a.m. in a county using "lever" voting machines, for each precinct inspector to return voting machine keys to the county auditor. The auditor must secure the keys and not permit the keys to be taken or the voting machines to be unlocked until July 1, 2002, unless ordered by a court or requested by the Indiana election division. (IC 3-11-12-34; 3-11-12-35)

CAN First day that a major political party may fill a candidate vacancy for the general election that resulted from no candidate filing for the primary election. (IC 3-13-1-2) **STATE FORMS: CAN-27 (certificate of selection for federal office), CAN-28 (certificate of selection for state legislative office), CAN-29 (certificate of selection for local office), CAN-30 (call of caucus) and CAN-31 (declaration)**

Effective date for an order adopted on or after March 8, 2002, by the board of commissioners of a county with a population of less than 125,000 to establish a board of registration to administer voter registration within the county. (IC 3-7-12-5)

MAY

Monday, May 13, 2002

DEADLINE, by noon, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to furnish the Indiana election division with a complete list of all candidates nominated and state convention delegates elected at the primary election, including the address of each candidate and delegate and the United States Congressional district in which each candidate and delegate resides. (IC 3-8-4-5; IC 3-8-7-5; IC 3-10-1-33) **STATE FORMS: CEB-23, CEB-24, CEB-25 and CEB-26.**

DEADLINE by noon for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to furnish each political party county chairman a copy of the certified primary election results canvassed by the county election board or Lake and Tippecanoe County boards of elections and registration. (IC 3-12-4-12)

DEADLINE for the governor to appoint an individual to the Indiana election commission if a state political party chairman has not nominated two individuals for this office. (IC 3-6-4.1-4) (Transferred from Saturday, May 11, 2002)

Tuesday, May 14, 2002

DEADLINE, by noon, Indianapolis time, for a candidate for nomination to a federal or state office at the primary to file a verified petition for a recount or contest of the primary election with the Indiana election division. (IC 3-12-11-2)

DEADLINE, by noon, Indianapolis time, for a candidate for nomination to a state legislative office at the primary to file a verified petition for a recount or contest of the primary election with the Indiana election division. (IC 3-12-11-2)

DEADLINE, by noon, prevailing local time, for a candidate for nomination to a local office (or election to a school board office at a primary) to file a verified petition for a recount or contest of the primary election with the appropriate circuit court clerk. (IC 3-12-6-2; IC 3-12-8-5)

DEADLINE, by noon, prevailing local time, for a candidate for election to precinct committeeman or state convention delegate of the Democratic or Republican Party to file a verified petition for a recount or contest of the primary election with the appropriate circuit court clerk. (IC 3-12-6-1.5; IC 3-12-6-2; IC 3-12-8-5)

DEADLINE, by noon, prevailing local time, for a voter who desires a recount of the votes cast at the primary election concerning a public question to file a verified petition with the circuit court clerk and the Indiana election division. (IC 3-12-12-2)

DEADLINE for a county voter registration office to notify the co-directors of the Indiana election division that a voter produced a receipt indicating that the voter had applied to register at the bureau of motor vehicles (or another "full service" office), and was allowed to vote on election day, although the voter's name did not appear on the precinct voter registration list. (IC 3-7-48-9)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

MAY

(Tuesday, May 14, 2002 continued)

CFA DEADLINE, by noon Indianapolis time, for a Democratic Party candidate seeking to be nominated at the state convention to file the pre-convention campaign finance report with the Indiana election division. (IC 3-5-2-32.7; 3-9-5-6; 3-9-5-7) **STATE FORM: CFA-4**

Wednesday, May 15, 2002

DEADLINE for the Indiana election division to canvass the votes cast at the primary election for candidates required to file a declaration of candidacy with the election division, and to tabulate the results. However, if the canvass is not yet final due to the filing of a recount petition, the election division must complete the canvass no later than noon, seven days after the final recount certificate is transmitted to the election division. (IC 3-10-1-34)

Friday, May 17, 2002

DEADLINE, by noon, Indianapolis time, for the state political party chairman of a candidate for nomination to a federal office or state office at the primary to file a verified petition for a recount or contest of the primary election with the Indiana election division, if a candidate has not previously filed a recount or contest petition. (IC 3-12-11-2)

DEADLINE, by noon, Indianapolis time, for a county chairman of a county within a state legislative district of a candidate for nomination to a state legislative office at the primary to file a verified petition for a recount or contest of the primary election with the Indiana election division, if a candidate has not previously filed a recount or contest petition. (IC 3-12-11-2)

DEADLINE, by noon, prevailing local time, for the county chairman of a candidate for nomination to a local office to file a verified petition for a recount of the primary election with the appropriate circuit court clerk if a candidate has not previously filed a recount petition. (IC 3-12-6-2)

Sunday, May 19, 2002

CFA End of pre-convention reporting period for Republican Party state convention candidates. (IC 3-5-2-32.7; 3-9-5-6)

Monday, May 20, 2002

First day to issue certificate of election to school board member, state convention candidate and precinct committeeman elected at the primary. (Transferred from Saturday May 18, 2002; IC 3-12-4-9; 3-12-5-2; 3-8-7-5; 20-4-1-26.5(g)) **STATE FORMS: CEB-20 (school board); CEB-14 (precinct committeeman); CEB-15 (state convention delegate)**

DEADLINE for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a person who failed to file a pre-primary campaign finance report. (Transferred from Sunday, May 19, 2002; IC 3-9-4-14(a)(2)(A))

CFA DEADLINE, by noon, for a Libertarian Party state convention candidate who became a candidate after April 3, 2002 to file a post-convention campaign finance report covering the period beginning when the individual became a candidate and ending April 29, 2002 (the day after the Libertarian Party state convention) (Transferred from Saturday, May 18; IC 3-9-5-8) **STATE FORM: CFA-4**

MAY

Tuesday, May 21, 2002

VOTER REGISTRATION BEGINS: First day after the primary election that an individual may register to vote. (IC 3-7-13-10)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail or deliver a post-election report concerning the primary to the Indiana election division. (IC 3-6-5-17) **STATE FORM: CEB-9**

DEADLINE, by noon, Indianapolis time, for a candidate for nomination to a federal, state, or state legislative office at the primary to file a verified cross-petition for a recount of the primary election with the Indiana election division. (IC 3-12-11-4)

DEADLINE, by noon, prevailing local time, for a candidate for nomination to a local office (or election to a school board office at a primary) to file a verified cross-petition for a recount of the primary election with the appropriate circuit court clerk. (IC 3-12-6-4)

Properly completed voter registration applications that were received after the close of the last registration period must be processed on this date. (IC 3-7-13-12)

First day that a county voter registration office can dispose of voter registration declinations and voter list maintenance program lists received by the county voter registration office on or before May 21, 2000. (IC 3-7-27-6)

First day that a county election board or the Lake and Tippecanoe County boards of elections and registration may adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; 3-11.5-6-1)

Wednesday, May 22, 2002

First day that unused ballots from the primary election may be destroyed. One unused ballot must be retained by the county election board or the Lake and Tippecanoe County boards of elections and registration for the board's records. (IC 3-11-3-31)

Thursday, May 23, 2002

DEADLINE for the secretary of state to furnish the Democratic and Republican state chairmen with a list of the candidates nominated according to the certified lists submitted by the circuit court clerks and Lake and Tippecanoe County boards of elections and registration, or according to the primary election canvass conducted by the Indiana election division. The list must include the address of each candidate. However, if the list is not yet final due to the filing of a recount petition, the election division must furnish the list no later than noon, seven days after the final recount certificate is transmitted to the election division. (IC 3-8-7-6)

DEADLINE for the secretary of state to furnish the Democratic and Republican state chairmen with a list of the individuals elected as state convention delegates at the primary. The list must contain the address of each delegate, and may not contain the name of an individual appointed to serve as a state convention delegate. (IC 3-8-7-6.5)

Monday, May 27, 2002 **MEMORIAL DAY**
Indiana election division closed

MAY

Tuesday, May 28, 2002

CFA DEADLINE, by noon Indianapolis time, for a Republican Party candidate seeking to be nominated at the state convention to file the pre-convention campaign finance report with the Indiana election division. (IC 3-5-2-32.7; 3-9-5-6; 3-9-5-7) (Transferred from Monday, May 27, 2002) **STATE FORM: CFA-4**

Thursday, May 30, 2002

DEADLINE for the treasurer for each candidate's committee of a candidate for nomination at the Democratic Party state convention to file a supplemental campaign finance report with the Indiana election division to report a large contribution of at least \$1,000 within 48 hours of the contribution since the close of the pre-convention campaign finance reporting period. (IC 3-9-5-20.1) **STATE FORM: CFA-11**

Friday, May 31, 2002

DEADLINE for a county voter registration office to provide list of deceased voters whose registration has been canceled based on the state department of health report to county chairmen, upon request. (IC 3-7-28-12)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

JUNE 2002

Saturday, June 1, 2002 DEMOCRATIC PARTY STATE CONVENTION

CAN Candidates for secretary of state, auditor of state, treasurer of state, and clerk of the Indiana Supreme Court are nominated. (IC 3-8-4-2)

Monday, June 3, 2002

DEADLINE for the Indiana election division to deliver special state absentee ballots to a circuit court clerk, the Lake and Tippecanoe County boards of elections and registration (or the clerk's or board's authorized agent) for use by absent uniformed services voters and overseas voters who will be out of the United States on election day. (IC 3-11-4-13)

Monday, June 10, 2002

ABS DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail special absentee ballots to absent uniformed services voters and overseas voters who will be outside of the United States on general election day and who have filed an application with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration no later than June 3, 2002. (Transferred from Saturday, June 8, 2002; IC 3-11-4-18)

JUNE

Tuesday, June 11, 2002

DEADLINE for the treasurer for each candidate's committee of a candidate for nomination at the Republican Party state convention to file a supplemental campaign finance report with the Indiana election division to report a large contribution of at least \$1,000 within 48 hours of the contribution since the close of the pre-convention campaign finance reporting period. (IC 3-9-5-20.1) **STATE FORM: CFA-11**

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Thursday, June 13, 2002

DEADLINE for the Indiana election division to send a campaign finance delinquency notice to a Democratic state convention candidate who failed to file a pre-convention campaign finance report. (IC 3-9-4-14(a)(2)(A))

Thursday, June 13, 2002 REPUBLICAN PARTY STATE CONVENTION
Friday June 14, 2002

CAN Candidates for secretary of state, auditor of state, treasurer of state, and clerk of the Indiana Supreme Court are nominated. (IC 3-8-4-2)

Monday, June 17, 2002

ABS First day a county election board or the Lake and Tippecanoe County boards of elections and registration must make absentee ballot applications available to all central committees in the county. (Transferred from Saturday, June 15; IC 3-11-4-4)

Last day the proprietor or manager of a residential facility (other than a mental health facility) must retain a list of residents prepared for use by poll takers in the primary election. (IC 3-6-11-7)

Wednesday, June 19, 2002

CFA **DEADLINE** for the Indiana election division to send a campaign finance delinquency notice to a Libertarian state convention candidate who failed to file a post-convention campaign finance report. (IC 3-9-4-14(a)(2)(A))

Thursday, June 20, 2002

DEADLINE for a county voter registration office to mail the request for transfer of registration affidavits executed by persons who changed residence to another county in Indiana within 30 days before the 2002 primary election to the county where the person now resides (or to the Indiana election division if the person has moved to another county of Indiana). (IC 3-7-43-4)

JUNE

(Thursday, June 20, 2002 continued)

CAN DEADLINE to send a notice by first class mail to precinct committeemen concerning a caucus to be held June 30, 2002 by noon to fill a vacancy existing on the general election ballot resulting from a vacancy on the primary election ballot for a nomination as a U.S. Representative, or to a state legislative, judicial office or the office of prosecuting attorney for which candidates must file a declaration of candidacy with the Indiana election division. (IC 3-13-1-9(5)). **STATE FORMS: CAN-27 (certificate of selection for federal office), CAN-28 (certificate of selection for state legislative office), CAN-29 (certificate of selection for local office), CAN-30 (call of caucus) and CAN-31 (declaration)**

CAN DEADLINE, by noon, to file with the Indiana election division a copy of the notice sent to precinct committeemen and vice-committeemen concerning a caucus to be held June 30, 2002 to fill a vacancy existing on the general election ballot resulting from a vacancy on the primary election ballot for a nomination as a U.S. Representative, or to a state legislative, a judicial office, or the office of prosecuting attorney for which candidates must file a declaration of candidacy with the Indiana election division. (IC 3-13-1-9(6); IC 3-5-4-1) **STATE FORM: CAN-30**

Friday, June 21, 2002

CFA DEADLINE, by noon, for a Democratic Party state convention candidate who became a candidate after May 7, 2002 to file a post-convention campaign finance report covering the period beginning when the individual became a candidate and ending June 2, 2002. (IC 3-9-5-8) **STATE FORM: CFA-4**

Wednesday, June 26, 2002

DEADLINE for the Indiana election division to send a campaign finance delinquency notice to a Republican state convention candidate who failed to file a pre-convention campaign finance report. (IC 3-9-4-14(a)(2)(A))

Thursday, June 27, 2002

CAN DEADLINE, by noon, to file a declaration of candidacy with the Indiana election division for selection by a caucus to be held June 30, 2000 to fill a vacancy existing on the general election ballot resulting from a vacancy on the primary election ballot for a nomination as a U.S. Representative, or to a state legislative, a judicial office, or the office of prosecuting attorney for which candidates must file a declaration of candidacy with the Indiana election division. *NOTE: A copy of the declaration of candidacy must also be filed with the chairman of the caucus at least 72 hours before the time set for the beginning of the caucus.* (IC 3-13-1-10.5(a); 3-5-4-1). **STATE FORM: CAN-31**

Friday, June 28, 2002

DEADLINE for a local recount commission to complete a recount filed as a result of the primary election. (IC 3-12-6-21.9)

JUNE

Sunday June 30, 2002

CAN DEADLINE, by noon, prevailing local time, for the Democratic or Republican Party to conduct a political party caucus (or to use another selection procedure authorized by state law) to fill a vacancy existing on the general election ballot resulting from a vacancy on the primary election ballot for a nomination to a federal, state legislative, a judicial office, or the office of prosecuting attorney for which candidates must file a declaration of candidacy with the Indiana election division. (IC 3-13-1-2; IC 3-13-1-7) *NOTE: This deadline is not transferred because it falls on a Sunday since it does not involve an action taken by a governmental office or a filing received by a governmental office.*

CAN DEADLINE, by noon, prevailing local time, for the Democratic or Republican Party to conduct a political party caucus (or to use another selection procedure authorized by state law) to fill a vacancy existing on the general election ballot resulting from a vacancy on the primary election ballot for a nomination to local office (other than a judicial office or the office of prosecuting attorney) for which candidates must file a declaration of candidacy with the county election board or a board of elections and registration. (IC 3-13-1-2; IC 3-13-1-7) *NOTE: This deadline is not transferred because it falls on a Sunday since it does not involve an action taken by a governmental office or a filing received by a governmental office.*

CAN DEADLINE, by noon, prevailing local time, for the state committee of the Libertarian Party to fill a vacancy existing on the general election ballot resulting from a vacancy for an office nominated by that party at state convention. (IC 3-13-1-20) *NOTE: This deadline is not transferred because it falls on a Sunday since it does not involve an action taken by a governmental office or a filing received by a governmental office.*

JULY 2002

Monday, July 1, 2002

CAN DEADLINE, by noon, Indianapolis time, to file a petition of nomination to place an independent candidate or minor party candidate (other than a Libertarian Party candidate) for election to federal, statewide, state legislative, or judicial office, or as prosecuting attorney on the 2002 general election ballot with the appropriate county voter registration office for verification of the signatures on the petition for candidates who will file their petitions with the election division of the office of the secretary of state for placement on the general election ballot. The petition must be accompanied by each petition candidate's written consent to be placed on the ballot. (Transferred from Sunday, June 30; IC 3-8-6-12) **STATE FORMS: CAN-19 (petition); CAN-20 (consent)**

CAN DEADLINE, by noon, prevailing local time, to file a petition of nomination to place an independent candidate or a minor party candidate (other than a Libertarian Party candidate) for election to a local office on the 2002 general election ballot (other than a judicial office or as prosecuting attorney) with the appropriate county voter registration office for verification of the signatures on the petition for candidates who will file their petitions with the county election board for placement on the general election ballot. The petition must be accompanied by each petition candidate's written consent to be placed on the ballot. (Transferred from Sunday, June 30; IC 3-8-6-12) **STATE FORMS: CAN-19 (petition); CAN-20 (consent)**

JULY

(Monday, July 1, 2002 continued)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (Transferred from Sunday, June 30, 2002; IC 3-7-28-13; 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. (Transferred from Sunday, June 30, 2002; IC 3-7-46-8)

Terms of two members of Indiana election commission expire. (IC 3-6-4.1-3)

Wednesday, July 3, 2002

CAN DEADLINE, by noon, prevailing local time, for the Democratic or Republican Party to file a certificate of selection to fill a vacancy existing on the general election ballot resulting from a vacancy on the primary election ballot for a nomination to a federal, state legislative, judicial office or the office of prosecuting attorney for which candidates must file a declaration of candidacy with the Indiana election division. (IC 3-13-1-2; 3-13-1-7; 3-13-1-15) **STATE FORMS: CAN-27 (certificate of selection for federal office), CAN-28 (certificate of selection for state legislative office), CAN-29 (certificate of selection for local office including judicial office and the office of prosecuting attorney that must file a declaration candidacy with the election division)**

CAN DEADLINE, by noon, prevailing local time, for a certificate of candidate selection to be filed with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration stating that a candidate vacancy existing on a major political party's ticket on the general election ballot for a local office (other than a judicial office or prosecuting attorney) resulting from a primary ballot vacancy has been filled. (IC 3-13-1-2; 3-13-1-7(b); 3-13-1-15) **STATE FORM: CAN-29**

CAN DEADLINE, by noon, prevailing local time, for the state committee of the Libertarian Party to file a certificate of selection to fill a vacancy existing on the general election ballot resulting from a vacancy for an office nominated by that party at state convention. (IC 3-13-1-20) **STATE FORM: CAN-23**

CFA DEADLINE, by noon, for a Republican Party state convention candidate who became a candidate after May 19, 2002 to file a post-convention campaign finance report covering the period beginning when the individual became a candidate and ending June 15, 2002. (IC 3-9-5-8) **STATE FORM: CFA-4**

Thursday, July 4, 2002

INDEPENDENCE DAY
Indiana election division closed.

Saturday, July 6, 2002

First day that lever voting machines used in the primary election may be unlocked unless requested by the Indiana election division. (IC 3-11-12-35)

JULY

Monday, July 8, 2002

A person may file a civil action alleging a violation of NVRA if: (1) the violation is not corrected within 20 days after the co-directors of the Indiana election division receive notice of the violation; and (2) the violation occurs not later than this date (120 days before the general election). (IC 3-7-11-14)

Tuesday, July 9, 2002

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Wednesday, July 10, 2002

CFA DEADLINE, by noon prevailing local time, for a candidate whose certificate of candidate selection was filed July 3, 2002 to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

Monday, July 15, 2002

CAN DEADLINE, by noon, Indianapolis time, for a state chairman and secretary of the Democratic, Libertarian, or Republican Party to file a certificate of nomination with the secretary of state, setting forth the name of each candidate nominated at the state convention of the party. This certificate must be accompanied by a statement signed by each candidate nominated by the convention concerning the candidate's understanding of campaign finance reporting requirements. (IC 3-8-7-8) **STATE FORM: CAN-23**

CAN DEADLINE, by noon, prevailing local time, for a candidate nominated by two or more political parties, or as an independent candidate and as a nominee of at least one political party, to elect which of the nominations the person will accept. The election must be in writing, signed, acknowledged and filed in the office where a declaration of candidacy must be filed under IC 3-8-2 or where a certificate of nomination must be filed. (IC 3-8-7-21)

CAN DEADLINE, by noon, prevailing local time, for a county voter registration office to certify the number of valid signatures on a petition of nomination for an independent candidate or minor party candidate (other than a Libertarian Party candidate) on the general election ballot. The county voter registration office must file the petition with the official authorized to place the candidate on the ballot (the Indiana election division for candidates who file a declaration with that office, including judicial offices and the office of prosecuting attorney, and the county election board or Lake and Tippecanoe County boards of elections and registration for all other local offices). However, a candidate named in the petition may request that the original petition be returned so that the candidate may file the certified petition with the appropriate official. The petition must be accompanied by each petition candidate's written consent to be placed on the ballot. (IC 3-8-6-10; IC 3-8-6-12) **STATE FORMS: CAN 19 (petition), CAN-20 (consent)**

JULY

(Monday, July 15, 2002 continued)

CAN DEADLINE, by noon, Indianapolis time, for a justice of the Indiana supreme court or a judge of the Indiana court of appeals whose term ends in 2002 and who wishes to be retained in office by a retention vote to file a statement with the secretary of state requesting that the question of retention be placed on the general election ballot. (IC 33-2.1-2-6)

CAN DEADLINE, by noon, prevailing local time, for a candidate nominated at the primary election, party convention or by petition of nomination to file a notice of withdrawal with the same office where the candidate's certificate of nomination was previously filed. However, a candidate disqualified for some reason, such as moving outside of the election district, may withdraw even after this deadline. (IC 3-8-7-28; IC 3-8-6-13.5) **STATE FORM: CAN-24**

CFA Beginning of campaign finance reporting period for a candidate nominated by petition of nomination if the candidate has not previously raised or spent at least \$100. (IC 3-5-2-32.7; 3-9-1-5; 3-9-5-8.2)

Wednesday, July 17, 2002

CFA End or campaign finance reporting period for candidate whose certificate of candidate selection to fill a candidate vacancy was filed July 3, 2002. (IC 3-8-1-1.6)

CFA DEADLINE, by noon prevailing local time, for election division, county election board, or Lake and Tippecanoe County boards of election and registration to determine if a candidate whose certificate of candidate selection was filed July 3, 2002 to fill a vacancy has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6)

Monday, July 22, 2002

CFA DEADLINE, by noon, for an independent candidate or a minor party candidate nominated by petition to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

CFA DEADLINE, by noon, prevailing local time, for a candidate nominated at the Democratic, Libertarian, or Republican Party state convention to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

CFA DEADLINE for the Indiana election division to send a campaign finance delinquency notice to a Democratic state convention candidate who failed to file a post-convention campaign finance report. (Transferred from Sunday, July 21; IC 3-9-4-14(a)(2)(A))

JULY

Wednesday, July 24, 2002

CAN First day an individual may file a petition of nomination with the county election board or Lake and Tippecanoe County boards of elections and registration as a school board member at the general election. (IC 3-8-2-4; 20-4-1-26.4) **STATE FORM: CAN-34**

CFA **DEADLINE**, by noon, for candidate whose certificate of candidate selection was filed July 3, 2002 to fill a vacancy to file campaign finance report with the Election Division or county election board. (IC 3-9-5-8.5; IC 3-9-5-7) **STATE FORM: CFA-4**

Monday, July 29, 2002

DEADLINE, by noon, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to determine if a candidate who was required to file a petition of nomination by July 15, 2002 has filed a campaign finance statement of organization for the candidate's committee. (IC 3-8-1-1.6) **STATE FORM: CFA-1**

DEADLINE, by noon, prevailing local time, for the Indiana election division to determine if a candidate for federal, state, or state legislative office nominated at the Democratic, Libertarian (except candidates for judicial office and the office of prosecuting attorney), or Republican Party state convention has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6) **STATE FORM: CFA-1**

DEADLINE, by noon, prevailing local time, for a county election board or the Lake and Tippecanoe County boards of elections and registration to determine if a Libertarian candidate for judicial office or for prosecuting attorney, nominated at the Libertarian Party state convention, has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6) **STATE FORM: CFA-1**

CFA End of campaign finance reporting period for a candidate nominated by petition of nomination. (IC 3-5-2-32.7; 3-9-5-8.2)

Wednesday, July 31, 2002

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2 as amended by HEA 1510 § 12)

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and has been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

AUGUST 2002

Thursday, August 1, 2002

CAN DEADLINE, by noon, prevailing local time, for the chairman and secretary of a Libertarian Party convention to file a certificate of nomination with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration, along with the consent of candidates nominated at the convention to a local office (including county, township offices, city and towns offices in towns over with population of more than 3500). (Note: Libertarian Party nominations for small towns offices are done on the small town convention schedule) (IC 3-10-2-15) **STATE FORM: CAN-22**

CAN DEADLINE, by noon, prevailing local time, for an individual to file a declaration of candidacy, or a notice of withdrawal of candidacy previously filed, with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to be the nominee of the Democratic, Libertarian, or Republican Party for town office in a town with a population of less than 3,500 that elects council members to "staggered terms" or elects all town officers in the 2002 general election. (IC 3-8-5-10.5; 3-8-5-17) **STATE FORMS: CAN-16 (declaration); CAN-24 (withdrawal)**

DEADLINE, by noon, prevailing local time, for a local public question to be certified to a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for placement on the general election ballot. (IC 3-10-9-3)

DEADLINE, for a county to submit a proposal to establish a voting system purchase cumulative fund to the State Board of Tax Commissioners. (IC 6-1.1-17-16.7; 6-1.1-41-4)

DEADLINE, after noon, for circuit court clerk to certify the list of Democratic, Libertarian, or Republican Party candidates for town office in a town with a population of less than 3,500 to the town clerk-treasurer and release the list to the public. **STATE FORM: CAN-17**

Friday, August 2, 2002

DEADLINE for the Indiana election division to send a campaign finance delinquency notice to a Republican state convention candidate who failed to file a post-convention campaign finance report. (IC 3-9-4-14(a)(2)(A))

Monday, August 5, 2002

CFA DEADLINE, by noon, for a candidate nominated by petition of nomination to file a campaign finance report. (IC 3-5-2-32.7; IC 3-9-5-7; IC 3-9-5-8.2) **STATE FORM: CFA-4**

Wednesday, August 7, 2002

DEADLINE, for the Indiana election division to complete any voter list maintenance program conducted before the general election. (IC 3-7-38.2-2)

CAN First day for a person to file a declaration of intent to be a write-in candidate for a federal, state, state legislative, judicial office, or for prosecuting attorney with the election division of the office of the secretary of state. (IC 3-8-2-2.5; 3-8-2-4) **STATE FORM: CAN-3**

AUGUST

(Wednesday, August 7, 2002 continued)

CAN First day for a person to file a declaration of intent to be a write-in candidate for a local office (other than a judicial office or for prosecuting attorney) with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-2.5; 3-8-2-4) **STATE FORM: CAN-3**

ABS First day a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration may receive an absentee ballot application from a voter (other than an absent uniformed services voter or an overseas voter.) (IC 3-11-4-3)

Tuesday, August 13, 2002

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Thursday, August 15, 2002

DEADLINE, by noon, prevailing local time, for a county election board or the Lake and Tippecanoe County boards of elections and registration to determine if a Democratic, Libertarian, or Republican candidate who filed a declaration of candidacy for a town office which: (1) provides for at least \$5,000 in compensation per year; and (2) serves a town with a population of less than 3,500 which elects town council members to "staggered terms" or elects all town officials in the 2002 general election; has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6) (If office provides less than \$5,000 per year compensation the obligation to file is triggered by raising or spending at least \$500) **STATE FORM: CFA-1**

DEADLINE, by noon prevailing local time, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to determine if a candidate whose certificate of candidate selection was filed August 1, 2002 has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6) **STATE FORM: CFA-1**

Saturday, August 17, 2002

CAN **DEADLINE**, in a town with less than 3,500 in population that elects town council members to "staggered terms" or elects all town officers in the 2000 general election, for the Democratic, Libertarian, and Republican town party chairmen to post notices in the town that a town convention of the party must be held to choose between competing candidates in the same party for the same office. (IC 3-8-5-10; 3-8-5-17; 5-14-1.5-5) **STATE FORM: CAN-15**

AUGUST

Tuesday, August 20, 2002

DEADLINE, by noon, Indianapolis time, for the Indiana election division to certify the primary election results, canvassed and tabulated under IC 3-10-1-34, to each county election board and to the Lake and Tippecanoe County boards of elections and registration. The Indiana election division shall certify: (1) the name and residence of each individual nominated for statewide office, for U.S. Representative, for state legislative office, for judicial office, or for prosecuting attorney; (2) the name of each justice of the Indiana supreme court or judge of the court of appeals or tax court who has requested a retention vote; and (3) the text of each public question to be voted on by the electorate of the entire state, such as a proposed state constitutional amendment. (IC 3-8-7-2; 3-8-7-12; 3-8-7-16; 3-10-3-1)

DEADLINE, by noon prevailing local time, for the state chairman of each political party on the general election ballot (or an individual filing the petition of nomination for candidates) to file with the Indiana election division a camera-ready copy of the ballot symbol under which the candidates of the political party or the petitioner are to appear on the general election ballot. (IC 3-8-7-11)

DEADLINE, by noon prevailing local time, for a county chairman of each political party on the general election ballot (or an individual filing the petition of nomination for candidates) to file with the county election board or Lake and Tippecanoe County boards of elections and registration a camera-ready copy of the ballot symbol under which the candidates of the political party or the petitioner are to appear on the general election ballot. (IC 3-8-7-11)

CAN DEADLINE, in a town with less than 3,500 in population that elects town council members to "staggered terms" or elects all town officers in the 2002 general election, for the Democratic, Libertarian, and Republican parties to conduct a town convention of the party to choose between competing candidates in the same party for the same office. (IC 3-8-5-10; 3-8-5-17)

Friday, August 23, 2002

CAN DEADLINE, by noon prevailing local time, for an individual to file a petition of nomination for election to a school board office with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-4; 20-4-1-26.4) **STATE FORM: CAN-34**

CAN DEADLINE, by noon prevailing local time, for an individual to file a notice of withdrawal of a declaration of candidacy for election to a school board office with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. However, a candidate disqualified due to a residence change or a felony conviction may withdraw even after this date. (IC 3-8-2-4; 3-8-2-20; 20-4-1-26.4) **STATE FORM: CAN-24**

DEADLINE, by noon, prevailing local time, for person to file a statement questioning the validity of a certificate of nomination to fill a candidate vacancy or a petition of nomination (other than for a school board office) with the Indiana election commission, a county election board, or the Lake and Tippecanoe County boards of elections and registration. (3-8-6-14) **STATE FORM: CAN-1**

AUGUST

Monday, August 26, 2002

CAN DEADLINE, by noon, in a town with less than 3,500 in population that elects town council members to "staggered terms" or elects all town officers in the 2002 general election, for a candidate nominated at a Democratic, Libertarian, and Republican town convention to file a notice of withdrawal with the circuit court clerk or Lake and Tippecanoe County board of elections and registration. (Transferred from Saturday, August 24; IC 3-8-5-14.5; 3-8-5-17) **STATE FORM: CAN-24**

Tuesday, August 27, 2002

First day that a proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the general election. (IC 3-6-11-5)

Wednesday, August 28, 2002

CAN DEADLINE, by noon, prevailing local time, in a town having a population of less than 3,500 which elects town council members to "staggered terms" or elects all town officials at the 2002 general election, for the chairman and secretary of a Democratic, Libertarian, or Republican Party town convention to file a certificate of nomination listing the candidates nominated at the town convention with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-5-13; 3-10-6-12) **STATE FORM: CAN-18**

CAN DEADLINE, by noon, prevailing local time, in a town having a population of less than 3,500 which elects town council members to "staggered terms" or elects all town officials at the 2002 general election, for the chairman of a political party that submitted a petition of nomination for the election of candidates to town office to file a certificate of candidate selection to fill any candidate vacancy. The certificate must be accompanied by the candidate's consent to the selection. (IC 3-13-1-18)

SEPTEMBER 2002

Monday, September 2, 2002

LABOR DAY

Indiana election division closed

Tuesday, September 3, 2002

CAN by noon, prevailing local time, for the state chairman of a political party which has nominated a candidate by petition for a federal, state, or state legislative office to file a certificate of candidate selection with the Indiana election division which names an individual to replace an individual included on the petition of nomination who has ceased to be a candidate. The certificate must be accompanied by the replacement candidate's consent to be placed on the ballot. (Transfer from Monday September 2; IC 3-8-6-17) **STATE FORM: CAN-40**

SEPTEMBER

(Tuesday, September 3, 2002 continued)

CAN DEADLINE, by noon, prevailing local time, for the state chairman of a political party which has nominated a candidate by petition for a local office (other than an office in town with a population of less than 3,500) to file a certificate of candidate selection with the circuit court clerk or Lake and Tippecanoe County boards of election and registration which names an individual to replace an individual included on the petition of nomination who has ceased to be a candidate. The certificate must be accompanied by the replacement candidate's consent to be placed on the ballot. (Transfer from Monday September 2; IC 3-8-6-17) **STATE FORM: CAN-20**

First day for a county voter registration office to transmit to each major political party county chairman (and on request to other chairmen) memoranda showing all original registrations and transfers that occurred during the preceding 48 hours. (Transferred from Monday, September 2, 2002; IC 3-7-28-2; 3-7-28-3)

DEADLINE, for a county voter registration office to send county chairmen a list of deceased persons whose registrations have been canceled based on the state department of health report. (Transferred from Monday September 2; IC 3-7-28-12; 3-7-46-6)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (Transferred from Monday September 2; IC 3-7-28-13; 3-7-46-9)

County voter registration officer prepares a list of disfranchised voters. (Transferred from Monday, September 2; IC 3-7-46-8)

Wednesday, September 4, 2002

DEADLINE, by noon prevailing local time, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to file a certificate with a town clerk-treasurer setting forth the nominees certified as being chosen at Democratic, Libertarian, or Republican town conventions in a town with less than 3,500 in population that elects town council members to "staggered terms" or elects all town officers in the 2002 general election. (IC 3-8-5-13; 3-8-5-17)

DEADLINE for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a candidate nominated by petition who failed to file a post-nomination campaign finance report. (IC 3-9-4-14(a)(2)(A))

Thursday, September 5, 2002

DEADLINE for an error in the certification of candidates for election to an office (other than an office in a town with less than 3,500 in population that elects town council members to "staggered terms" or elects all town officers in the 2000 general election) to be corrected by the public officials responsible for the certification. (IC 3-8-7-3(a))

DEADLINE for the board of commissioners of a county with a population of less than 125,000 to adopt an order establishing a county board of registration that can take affect immediately to administer voter registration within the county. (IC 3-7-12-5)

SEPTEMBER

Friday, September 6, 2002

DEADLINE, by noon, prevailing local time, for the Indiana election commission, a county election board, or the Lake and Tippecanoe County boards of elections and registration to rule on the validity of a petition of nomination (other than for a school board office). (3-8-6-14)

CAN DEADLINE for an incumbent Lake County superior court judge to file a statement with the Lake County election director stating that the judge does not wish to be subject to a retention vote in 2002 to serve another term. (IC 33-5-29.5-42(f))

CAN DEADLINE for an incumbent St. Joseph County superior court judge to file a statement with the St. Joseph County circuit court clerk stating that the judge does not wish to be subject to a retention vote in 2002 to serve another term. (IC 33-5-40-47)

DEADLINE for a candidate nominated by petition whose petition has been challenged due to the candidate's claimed affiliation with a political party that has already attained ballot status in the general election to amend the candidate's petition to state that the candidate is either independent or affiliated with a political party that the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration determines to have a name that would not result in voter confusion due to its similarity with the name of a political party that has attained ballot status. (3-8-6-5.5)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; 3-11.5-6-1)

DEADLINE for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to estimate the number of absentee ballots required in the county for the general election. After the estimate is made, the county election board or Lake and Tippecanoe County boards of elections and registration must begin to print the absentee ballots. (IC 3-11-4-10; 3-11-4-14)

DEADLINE for a county voter registration office to transmit the names and addresses of all persons whose voter registration have been canceled to each county chairman or certain independent candidate's chairman. After this date, and until the election, cancellations must be reported within 48 hours after the cancellation. (IC 3-7-28-14)

DEADLINE for a county voter registration office to transmit memoranda to each major party chairman (and on request to other chairmen) showing all original registrations and transfers that occurred during the part of the registration period ending September 3, 2002. See also the "48 hour" reporting requirement under September 3, 2002. (IC 3-7-28-2; 3-7-28-3)

Saturday, September 7, 2002

First day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

SEPTEMBER

Monday, September 9, 2002

First day that ballots and other election material from the 2000 general election (other than registration transactions) may be destroyed after compliance with county commission on public records procedures. (IC 3-8-7-24; 3-10-1-31; 3-11-8-30; 3-12-2-12; 3-12-3-10; 5-15-6)

Tuesday, September 10, 2002

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Wednesday, September 11, 2002

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration, to rule on the validity of any declaration of candidacy, petition of nomination, certificate of nomination by a town convention, or declaration of intent to be a write-in candidate for election to a town office in a town with less than 3,500 in population that elects town council members to "staggered terms" or elects all town officers in the 2002 general election. (IC 3-8-5-14.7)

Thursday, September 12, 2002

DEADLINE, by noon prevailing local time, for a county election board or the Lake and Tippecanoe County boards of elections and registration to rule on the validity of a declaration of candidacy for a school board office. (IC 3-8-2-14; 3-8-6-14(e))

Monday, September 16, 2002

CAN DEADLINE, by noon, Indianapolis time, for a person to file a declaration of intent to be a write-in candidate for a federal office, state office, state legislative office, judicial office, or for prosecuting attorney with election division of the office of the secretary of state. The name of a write-in candidate may **not** be placed on the general election ballot. (IC 3-8-2-2.5; 3-8-2-4; 3-8-2-5; 3-11-4-15; 3-11-2-11.5)
STATE FORM: CAN-3

CAN DEADLINE, by noon, prevailing local time, for a person to file a declaration of intent to be a write-in candidate for a local office (other than a judicial office or for prosecuting attorney) with a county election board or the Lake and Tippecanoe County boards of elections and registration. The name of a write-in candidate may **not** be placed on the general election ballot. (IC 3-8-2-2.5; 3-8-2-4; 3-8-2-6; 3-11-2-11.5) **STATE FORM: CAN-3**

CAN DEADLINE, by noon, prevailing local time, for a write-in candidate to file a notice of withdrawal in the same office where the declaration of intent to be a write-in candidate had previously been filed. (IC 3-8-2-2.7; 3-8-2-4) **STATE FORM: CAN-24**

CFA First day of campaign finance reporting period for a write-in candidate. (IC 3-5-2-32.7; 3-9-5-8.4)

Last day the proprietor or manager of a residential facility (other than a mental health facility) must prepare a list of residents for use by poll takers in the general election. (IC 3-6-11-7)

SEPTEMBER

Wednesday, September 18, 2002

DEADLINE, for an error in the certification of candidates for election to a town office in a town with less than 3,500 in population that elects town council members to "staggered terms" or elects all town officers in the 2002 general election to be corrected by the public officials responsible for the certification. (IC 3-8-7-3(b))

Friday, September 20, 2002

DEADLINE for the Indiana election division to certify to each county election board and the Lake and Tippecanoe County boards of elections and registration: (1) the name of each individual who filed a declaration of intent to be a write-in candidate with the election division; and (2) any political party that the individual is affiliated with, or whether the individual is an independent candidate. (IC 3-8-7-30)

Saturday, September 21, 2002

DEADLINE, for the Indiana election division to deliver general election absentee ballots to a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-11-4-15) After delivery, the general election absentee ballots, instead of the special write-in absentee ballot, must be provided to all absent uniformed services voters and overseas voters who will be outside of the United States on general election day and who have filed an application with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-4-18)

DEADLINE, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to deliver general election absentee ballots to a circuit court clerk or the Lake County election director. (IC 3-11-4-15)

Monday, September 23, 2002

CFA DEADLINE, by noon, prevailing local time, for a declared write-in candidate to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

Thursday, September 26, 2002

ABS DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail general election absentee ballots to voters who filed an application with the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration no later than Saturday, September 21. After this date, the county election board or Lake and Tippecanoe County boards of elections and registration must mail general election ballots to qualified voters on the same day that the voter's application is received. (IC 3-11-4-18)

Friday, September 27, 2002

DEADLINE, by noon, prevailing local time, for a county election board or the Lake County and Tippecanoe boards of elections and registration to notify each major party county chairman of the number of absentee voter boards, absentee ballot counters, and teams of couriers to be appointed (for a county opting for the central count of absentee ballots) to be appointed in the county. (IC 3-11-10-37; IC 3-11.5-4-22)

SEPTEMBER

(Friday, September 27, 2002 continued)

DEADLINE for the Indiana election division to mail to candidates for state office and state legislative office the proper campaign finance reports and a notice stating the date that the pre-general election campaign finance reports are due. (IC 3-9-4-14(b))

Monday, September 30, 2002

DEADLINE, by noon, prevailing local time, for the Indiana election division, a county election board or the Lake and Tippecanoe County boards of elections and registration to determine if a write-in candidate has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6)

CFA End of campaign finance reporting period for a write-in candidate. (IC 3-5-2-32.7; 3-9-5-8.4)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

County voter registration officer prepares a list of disfranchised voters. (IC 3-7-46-8)

OCTOBER 2002

Friday, October 4, 2002

DEADLINE, by noon, for a county political party chairman to make written recommendations for appointments to absentee voter boards, absentee ballot counters, and teams of couriers (for counties opting for central counting of absentee ballots). If a county chairman fails to make a recommendation, then the county election board may appoint any otherwise qualified voter. (IC 3-11-10-37; IC 3-11.5-4-23)

Sunday, October 6, 2002

CAN A candidate vacancy on the ballot occurring on or after this date must be filled by the "late candidate vacancy" procedures in IC 3-13-2. (IC 3-13-2-1) **STATE FORMS: CAN-35 (certification to fill late ballot vacancy for local office); CAN-31 (consent)**

Monday, October 7, 2002

VOTER REGISTRATION ENDS

DEADLINE, at the close of business for a county voter registration office, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the county voter registration office. (IC 3-7-13-10; 3-7-13-11)

ABS First day that a voter may vote an absentee general election ballot before an absentee voting board in the office of the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

OCTOBER

(Monday, October 7, 2002 continued)

DEADLINE, at the close of business for a bureau of motor vehicles license branch or other "full service" voter registration agency, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the license branch or full service agency. (IC 3-7-33-3)

DEADLINE, for an individual to submit a "mail in" application for voter registration in the county voter registration office, or to have the application postmarked (and later delivered by the United States Postal Service) so that the voter can be registered for the general election. (IC 3-7-33-3)

DEADLINE for an individual to return or mail a postcard sent to the voter by the county voter registration office as part of the National Change of Address (NCoA) voter list maintenance program requesting confirmation of a change of address within the county. If the voter does not return or mail the postcard by this date, the voter may be required to affirm or confirm the voter's residence address before being permitted to vote. If the voter does not return the postcard and does not vote at the voter's registration address in either the 2002 general election or the 2004 general election, the voter's name will be removed from the rolls at that voter registration address. (IC 3-7-38.2-13(1))

DEADLINE for a county voter registration office to obtain a list of the names and addresses of all voters within the county who may have been disfranchised. (IC 3-7-46-8)

Final day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

An individual filing a civil action alleging a violation of NVRA is not required to provide notice of the violation to the co-directors of the Indiana election division if the violation occurs after this date and no later than the November 5, 2002 general election. (IC 3-7-11-14)

DEADLINE, at the close of business for a bureau of motor vehicles license branch or other "full service" voter registration agency, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the license branch or full service agency. (IC 3-7-33-3)

DEADLINE for the county commissioners (or the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration) to designate polling places for each precinct in the county. (IC 3-11-8-3.1)

DEADLINE for the county commissioners (or the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration) to designate at least one special voting polling place in the county that is accessible to voters with disabilities and elderly voters. (IC 3-11-8-6)

DEADLINE for the county commissioners (or the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration) to file a report with the Indiana election division identifying any inaccessible polling place and special designated voting poll. (IC 3-11-8-6) **STATE FORM: IEC-6**

ABS DEADLINE for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive an application from an absent uniformed services voter or overseas voter for a special federal or state write-in absentee ballot. (Transferred from Sunday, October 6, 2002; IC 3-12-2-7.5)

OCTOBER

(Monday, October 7 continued)

CFA DEADLINE, by noon, prevailing local time, for a write-in candidate to file a campaign finance report. (IC 3-9-5-7; 3-9-5-8.4) **STATE FORM: CFA-4**

First day that the board of county commissioners may hold a meeting to determine which incumbent township board members shall hold office for another four year term under Article 15, Section 3 or the Constitution of Indiana when fewer candidates have been nominated for the township board than there are seats on the board to be elected. (Transferred from Sunday, October 6; IC 3-13-10-6.5)

Tuesday, October 8, 2002

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

First day that an employee of a "full service" voter registration agency must advise an applicant for voter registration that the application will be processed after the general election. (IC 3-7-33-3; 3-7-14-10; 3-7-16-7; 3-7-18-9; 3-7-20-2)

Wednesday, October 9, 2002

Last day for a county voter registration office to transmit to each major party county chairman (and on request to other chairmen) memoranda showing all original registrations and transfers that occurred during the preceding 48 hours. (IC 3-7-28-2; 3-7-28-3)

Friday, October 11, 2002

CFA End of the pre-general election campaign finance reporting period. (IC 3-9-5-6)

Saturday, October 12, 2002

CFA First day of the post-general election campaign finance reporting period. (IC 3-9-5-6)

CFA First day of the pre-general election supplemental campaign finance reporting period for candidates appearing on the 2002 general election ballot, and write-in candidates for that election. If a candidate receives a contribution of \$1,000 or more on or after this date, the candidate must file a pre-general election supplemental campaign finance report with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration within 48 hours after receiving the contribution. A candidate for state legislative office must file the supplemental report with both the Indiana election division and the election board of the county where the candidate resides. (IC 3-9-5-20.1) **STATE FORM: CFA-11**

OCTOBER

Monday, October 14, 2002

DEADLINE for a county voter registration office to receive a "mail in" registration application with a missing or illegible postmark **if the office is open notwithstanding the Columbus Day state holiday**. The application will permit an otherwise qualified applicant to vote in the general election. *If the office of the county voter registration office is closed for this holiday, the deadline to receive a "mail in" registration application with a missing or illegible postmark is transferred to Tuesday, October 15, 2002.* (IC 3-7-33-4)

Tuesday, October 15, 2002

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to designate by resolution the precincts for which assistant poll clerks are to be appointed. (IC 3-6-6-4)

DEADLINE for a county voter registration office to receive a postcard from an individual if the postcard was part of the National Change of Address (NCoA) voter list maintenance program, requested confirmation of a change of address within the county, and the postcard has no postmark, or the postmark is illegible. If the voter does not return or mail the postcard by this date, the voter may be required to affirm or confirm the voter's residence address before being permitted to vote. If the voter does not return the postcard and does not vote at the voter's registration address in the 2002 general election, the 2003 municipal election, or the 2004 general election, the voter's name will be removed from the voter registration records at that voter registration address. (IC 3-7-38.2-13(1))

Friday, October 18, 2002

CFA DEADLINE, by noon, prevailing local time, for a candidate's committee with a candidate on the 2002 general election ballot, all legislative caucus committees, all political action committees, and all regular party committees, to file a **pre-general election campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. A committee may be required to file with **both** the Indiana election division and a county election board. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; 3-9-5-4; 3-9-5-7) **STATE FORM: CFA-4**

Saturday, October 19, 2002

DEADLINE for public notice in accordance with IC 5-3-1-4 of the time and place of the public pretest of ballot card automatic tabulating equipment. (IC 3-11-13-22; 5-3-1-4)

Monday, October 21, 2002

DEADLINE for a county voter registration office to send authorizations to cancel voter registrations to the county voter registration office of the county where a voter formerly resided. (IC 3-7-43-6) **STATE FORM: VRG-14**

OCTOBER

Tuesday, October 22, 2002

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to have a public test conducted of the automatic tabulating equipment to be used at the general election to tabulate ballot card votes. This test must ascertain whether the machines will correctly count all votes cast for all candidates and on all public questions. (IC 3-11-13-22(a); 3-11-13-23; 3-12-3-8) *NOTE: IF THE PUBLIC TEST IS NOT PERFORMED, THE BALLOT CARDS MUST BE TABULATED BY HAND.* (IC 3-11-13-22(b); 3-11-13-23(b); 3-12-3-8)

DEADLINE, by noon, for a county chairman to file nominations with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for individuals to serve as precinct election officers at the general election. (IC 3-6-6-10)

First day for each public school and nonpublic school to fulfill the requirement to provide class discussion concerning the system of government, methods of voting, party structures, election laws, and the responsibilities of citizen participation in government and elections. (IC 20-10.1-4-3)

DEADLINE, by noon, to file a statement with the Indiana election commission, a county election board, or the Lake and Tippecanoe County boards of elections and registration questioning the validity of a certificate of candidate selection to fill a late vacancy on the general election ballot. (IC 3-8-1-2; 3-13-2-11) **STATE FORM: CAN-1**

DEADLINE, by noon, to file a statement with Indiana election commission, a county election board, or the Lake and Tippecanoe County boards of elections and registration questioning the validity of an individual's declaration of intent to be a write-in candidate at the general election. (IC 3-8-1-2; 3-8-2-14) **STATE FORM: CAN-1**

Thursday, October 24, 2002

ABS First day that: (1) a confined voter; (2) a voter caring for a confined person at a private residence; or (3) a voter with disabilities whose precinct is not accessible to voters with disabilities; to vote an absentee ballot before a traveling absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

Saturday, October 26, 2002

DEADLINE, for a county voter registration office to prepare certified copies of the list of registered voters in each precinct. The list must contain the full name, address, and identification number of each voter. Upon receiving a written request from a political party chairman or other individual entitled to request the list under IC 3-7-28-5, the county voter registration office must prepare the list for the individual. The office must then furnish two (2) additional copies of the list to the precinct inspector. The inspector may provide a copy of the list to any other precinct officer. (IC 3-7-28-4; 3-7-28-5; 3-7-29-1; 3-7-29-2)

OCTOBER

Saturday, October 26, 2002

ABS The office of the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the absentee voter board, with the approval of the county election board, may reduce absentee voting hours to a minimum of four (4) hours on this date. (IC 3-11-10-26)

DEADLINE, for a county voter registration office to process voter registration applications executed in another county and forwarded to the county of the voter's residence by the other county's voter registration office. (IC 3-7-34-13)

ABS DEADLINE, for a county voter registration office to receive an absentee registration application from an absent uniformed services voter or an overseas voter for processing before the general election. (IC 3-7-36-10)

DEADLINE, for a county voter registration office to receive an application for reinstatement of voter registration from an honorably discharged absent uniformed services voter, whose registration had been cancelled while absent, for processing before the general election. (IC 3-7-36-11)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to publish a list of the offices to be filled at the general election; the text of any public question to be placed on the ballot; the date of the general election; and the hours during which the polls will be open. (IC 3-10-2-2; 3-10-3-1; 5-3-1-2) **STATE FORM: CAN-39**

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to file a copy of the notice of the general election with the Indiana election division and in the minutes of the board. (IC 3-10-2-2) **STATE FORM: CAN-39**

DEADLINE for the Lake County board of elections and registration to duplicate and distribute copies of the official sample ballots and cause the ballots to be posted in schools, fire stations, county courthouses, and other public buildings in the county. (IC 3-11-14-18)

DEADLINE for a voter with disabilities to submit an application to the county election board or the Lake and Tippecanoe County boards of elections and registration to be assigned to a special voting poll. (IC 3-11-8-6)

DEADLINE for the board of county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to publish notice of the place of voting for each precinct, including the location of each special voting poll for disabled voters. (IC 3-11-8-3.2; 5-3-1-4)

DEADLINE, in a county using a ballot card voting system at the general election, for the county election board or the Lake and Tippecanoe County boards of elections and registration to designate the central location for the processing of ballot cards. (IC 3-12-3-2.5)

DEADLINE, in a county having a population of at least 250,000, for the judge of the circuit court to order the board of county commissioners or the Mayor of Indianapolis to provide a suitable room for the canvassing of votes (other than a room in the county courthouse). (IC 3-12-4-7)

OCTOBER

Monday, October 28, 2002

ABS DEADLINE, by midnight, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive a mailed or facsimile transmitted absentee ballot application from a voter (other than a voter who: (1) is a confined voter or a voter caring for a confined person; and (2) requests that the absentee ballots be delivered to the applicant by an absentee voter board). (IC 3-11-4-3(a)(3))

ABS DEADLINE, by 10 p.m., Indianapolis time, for the Marion County circuit court clerk to receive a mailed absentee ballot application from a confined voter or a voter caring for a confined person. (IC 3-11-4-3(b))

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to notify county chairmen that sample ballots and pasters are available for inspection. (IC 3-6-5-14)

Tuesday, October 29, 2002

First date, after noon, that a county election board or the Lake and Tippecanoe County boards of elections and registration may, by unanimous vote of the entire board, fill a vacant precinct election office when the appropriate county chairman has made no nomination for the office. (IC 3-6-6-13)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to file with the Indiana election division a certificate stating that the test of automatic tabulating equipment to be used to count ballot cards at the general election has been conducted. (IC 3-11-13-22(a)) **STATE FORM: IEC-10**

DEADLINE, by noon, for the Indiana election commission, a county election board, or the Lake and Tippecanoe County boards of elections and registration to resolve any question concerning the validity of an individual's selection as a candidate to fill a late vacancy on the general election ballot. (IC 3-8-1-2; 3-13-2-11)

DEADLINE, by noon, for the Indiana election commission, a county election board, or the Lake and Tippecanoe County boards of elections and registration to resolve a question concerning the validity of an individual's declaration of intent to be a write-in candidate at the general election. (IC 3-8-1-2; 3-8-2-14)

DEADLINE for a write-in candidate whose declaration has been challenged due to the candidate's claimed affiliation with a political party that has already attained ballot status in the general election to amend the candidate's declaration to state that the candidate is either independent or affiliated with a political party that the Indiana election commission, a county election board, or the Lake and Tippecanoe County boards of elections and registration determines to have a name that would not result in voter confusion due to its similarity with the name of a political party that has attained ballot status. (IC 3-8-2-12.5)

DEADLINE for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to receive a certificate of death for a candidate and to order the use of pasters to cover the candidate's name on the ballot, or the printing of new ballots (if the Indiana election commission or the board unanimously find good cause to believe that the candidate has died no certificate of death is necessary). (IC 3-11-3-29.5)

OCTOBER

Wednesday, October 30, 2002

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

Thursday, October 31, 2002

DEADLINE, by noon, if a candidate vacancy is filled, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to reprint ballots or print pasters with the successor candidate's name. (IC 3-11-3-29.5)

ABS DEADLINE, by 10 p.m., Indianapolis time, for the Marion County circuit court clerk to receive a hand delivered or facsimile transmitted absentee ballot application from a confined voter or a voter caring for a confined person. (IC 3-11-4-3(b))

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2 as amended by HEA 1510 § 12)

DEADLINE for each county sheriff to provide a quarterly report to the county voter registration office with a list of each Indiana resident who has been convicted of a crime and has been placed in a county correctional facility. (IC 3-7-46-6)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

NOVEMBER 2002

Friday, November 1, 2002

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a training session for absentee voter board members. (IC 3-11-10-39)

Saturday, November 2, 2002

ABS The office of the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the absentee voter board, with the approval of the county election board, may reduce absentee voting hours to a minimum of four (4) hours on this date. (IC 3-11-10-26)

DEADLINE for the board of county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to change the polling place for a precinct in the county. The county election board or Lake and Tippecanoe County boards of elections and registration may change a polling place after this date if it is dangerous or impossible to use the polling place. (IC 3-11-8-3.2)

First day a precinct inspector or other authorized member of the precinct election board may pick up ballots and other election supplies for the inspector's precinct. (IC 3-11-3-10)

NOVEMBER

Sunday, November 3, 2002

CFA 6 a.m., end of pre-general election supplemental campaign finance reporting period. (IC 3-9-5-20.1)

DEADLINE for a precinct inspector or other authorized member of the precinct election board may pick up ballots and other election supplies for the inspector's precinct. (IC 3-11-3-10)

DEADLINE in an absentee ballot central count county for the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to provide a certificate to inspectors stating the names of voters whose absentee ballots have been received by the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-11.5-4-1)

Monday, November 4, 2002

ABS DEADLINE, by noon, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive a mailed or hand delivered absentee ballot application: (1) from a confined voter or a voter caring for a confined person; and (2) which requests that the absentee ballots be delivered to the applicant by an absentee voter board. (IC 3-11-4-3(a)(2))

ABS DEADLINE, by noon, for a voter to vote an absentee ballot in the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

ABS DEADLINE, for a confined voter, a voter caring for a confined person, or a voter with disabilities whose precinct is not accessible to the voter to vote an absentee ballot before an absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

DEADLINE, by 4 p.m., for a voter who has moved to a different precinct in Indiana not more than 30 days before the general election, to execute a transfer request for the voter's registration in the county voter registration office. This transfer allows the voter to return to the voter's old precinct and vote at that location one final time. (IC 3-10-11-7) **STATE FORM: VRG-4/12**

DEADLINE, by 6 p.m., for a county election board or the Lake and Tippecanoe County boards of elections and registrations to deliver the voting system and equipment to each polling place. In precincts using "lever" voting machines or computerized electronic voting systems, the precinct election board may meet at the polling place to open sample ballot packages and verify that the voting system is correctly labeled, set, adjusted, and in order. (IC 3-11-11-1.8; 3-11-12-22; 3-11-12-23; 3-11-13-6; 3-11-14-14)

Last day, in a county using a ballot card voting system, the county election board or Lake and Tippecanoe County boards of elections may provide a mandatory training session for inspectors and judges. (IC 3-11-13-4)

TUESDAY, NOVEMBER 5, 2002

GENERAL ELECTION DAY (IC 3-10-2-1)

DEADLINE, by 5 a.m., for the members of the precinct election board, poll clerks, and sheriffs to meet at the polling place. (IC 3-11-11-2; 3-11-12-24; 3-11-13-27; 3-11-14-16)

In a county using voting machines, the members of a county election board must be in the election board office from **5 a.m. to 6 p.m.** on general election day. They must deliver emergency ballots and other supplies if a voting machine malfunctions. (IC 3-11-12-26)

POLLS OPEN, 6 a.m. to 6 p.m., prevailing local time. (IC 3-11-8-8)

DEADLINE, by noon, in an absentee ballot central count county, for the circuit court clerk or Lake and Tippecanoe County boards elections and registration (or their agent) to visit the appropriate post office to accept delivery of absentee ballots. (IC 3-11.5-4-7)

The circuit court clerk or Lake and Tippecanoe County boards of elections and registration must visit the appropriate post office to accept delivery of absentee ballots at the latest possible time to permit delivery to the precincts before 6 p.m. (IC 3-11-10-11)

The term of a precinct judge, poll clerk, or sheriff appointed to serve in the precinct office for only the first part of election day expires at NOON and the term of the person appointed to replace the precinct official begins and continues through election day. (IC 3-6-6-10; 3-6-6-11)

DEADLINE, by 3 p.m., in an absentee ballot central count county, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration (or their agent) to deliver a certificate to each precinct setting forth the absentee ballots received by noon of election day. (IC 3-11.5-4-8)

In counties which are not absentee ballot central count counties, the county election board must deliver all absentee ballots to the appropriate polling place. The absentee ballots must be delivered in sufficient time to enable the precinct election board to vote the ballots during the time the polls are open. (IC 3-11-10-12)

DEADLINE, by 5 p.m., in an absentee ballot central count county, for the county election board or the Lake and Tippecanoe County boards of elections and registration to issue a certificate to a voter whose absentee ballot has been rejected, to permit that voter to vote at the precinct if otherwise qualified to do so. (IC 3-11.5-4-13)

In counties using a ballot card voting system where votes are tabulated at a central location, all ballot cards must be sealed and delivered to the designated location immediately after the polls are closed and the number of ballot cards verified. (IC 3-12-3-1; 3-12-3-2)

In counties using paper ballots only, all ballots and election materials must be returned to the county election board immediately upon completion of their tabulation. (IC 3-12-2-9)

DEADLINE, by 6 p.m., for the county election board or the Lake and Tippecanoe County boards of elections and registration to convene in the room provided for the board to canvass votes and declare results of the election. (IC 3-12-4-6)

NOVEMBER

(Tuesday, November 5, 2002 continued)

DEADLINE, by midnight, for the inspector and judge of the opposite political party to deliver to the county election board or Lake and Tippecanoe County boards of elections and registration certification of the vote count and other election materials. (IC 3-12-2.5-5; 3-12-3-10; 3-12-3.5-4)

The appointment of a precinct election officer expires when the county election board or the Lake and Tippecanoe County boards of elections and registration completes the canvass of the precinct. (IC 3-6-6-37)

Wednesday, November 6, 2002

NEW TERM OF THE GENERAL ASSEMBLY BEGINS. (IC 2-2.1-1-1)

DEADLINE, 11 a.m. in a county using "lever" voting machines, for each precinct inspector to return voting machine keys to the county auditor. The auditor must secure the keys and not permit the keys to be taken or the voting machines to be unlocked until January 4, 2003, unless ordered by a court or requested by the Indiana election division. (IC 3-11-12-34; 3-11-12-35)

DEADLINE for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a write-in candidate who failed to file a post-nomination campaign finance report. (IC 3-9-4-14(a)(2)(A))

Effective date for an order adopted on or after September 6, 2002, by the board of commissioners of a county with a population of less than 125,000 to establish a board of registration to administer voter registration within the county. (IC 3-7-12-5)

Friday, November 8, 2002

DEADLINE for a legislative body of a municipality to change its legislative body districts prior to the municipal election of 2003 (except to assign territory to a municipal legislative body district in an annexation ordinance). (IC 3-11-1.5-32)

Monday, November 11, 2002 VETERANS' DAY
Indiana election division closed

Tuesday, November 12, 2002

DEADLINE, by noon, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to prepare a statement specifying the number of votes cast: (1) for each candidate for federal office, state office, or state legislative office; (2) for each candidate for a judicial office or for prosecuting attorney; (3) for each candidate for a circuit or county office commissioned by the governor (circuit court clerk; county auditor; county recorder; county treasurer; county sheriff; county coroner; county surveyor); (4) for each candidate for any other local office declared elected by the county election board or Lake and Tippecanoe County boards of elections and registration; (5) for and against the retention of each judge of the court of appeals or tax court; and (6) for and against the retention of any judge in Lake County or St. Joseph County. The circuit court clerk or election director shall send the statement by certified mail, return receipt requested, or hand deliver the statement to the Indiana election division. **STATE FORMS: CEB-11 and CEB-13**

NOVEMBER

(Tuesday, November 12, 2002 continued)

Immediately after receipt of the statements, the Indiana election division shall prepare a certificate for the secretary of state to certify each candidate who has received the highest number of votes for United States Representative. The secretary of state shall execute this certificate and forward a copy of the certificate to the clerk of the United States House of Representatives.

Immediately after receipt of the statements, the Indiana election division shall prepare a certificate for the secretary of state to certify which candidate has received the highest number of votes for each state legislative office. The secretary of state shall sign the certificate, and the election division shall then forward the certificate to the candidate for legislative office. (Transferred from Monday, November 11; IC 3-12-5-1; 3-12-5-5; 3-12-5-6; 3-12-5-9; 3-12-5-11; 3-12-5-12)

DEADLINE, by noon, after the county election board or Lake and Tippecanoe County boards of elections and registration has certified the results of the general election, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration directors to furnish to each political party county chairman a copy of the certified general election results canvassed by the board. (IC 3-12-4-12)

DEADLINE, by noon, Indianapolis time, for a candidate for election to a federal or state or office at the general election to file a verified petition for a recount or contest of the general election with the Indiana election division. See also *Friday, November 15 deadline for a state chairman to file a petition.* (IC 3-12-11-1; 3-12-11-2)

DEADLINE, by noon, Indianapolis time, for a candidate for election to a state legislative office at the general election to file a verified petition for a recount or contest of the general election with the Indiana election division. See also *Friday, November 15 deadline for a county chairman to file a petition.* (IC 3-12-11-1; 3-12-11-2)

DEADLINE, by noon, prevailing local time, for a candidate for election to a local office at the general election to file a verified petition for a recount or contest of the general election with the appropriate circuit court clerk. See also *Friday, November 15 deadline for a county chairman to file a petition.* (IC 3-12-6-1; 3-12-6-2; 3-12-8-5)

DEADLINE, by noon, prevailing local time, for a candidate for election to a school board office at the general election to file a verified petition for a recount or contest of the general election with the appropriate circuit court clerk. (IC 3-12-6-1; 3-12-6-2; 3-12-8-5)

DEADLINE, by noon, prevailing local time, for a voter who desires a recount of the votes cast at the general election concerning a public question to file a verified petition with the circuit court clerk (or Lake and Tippecanoe County boards of elections and registration) and the Indiana election division. (IC 3-12-12-2)

DEADLINE for a county voter registration office to notify the co-directors of the Indiana election division that a voter produced a receipt indicating that the voter had applied to register at the bureau of motor vehicles (or another "full service" office), and was allowed to vote on election day, although the voter's name did not appear on the precinct voter registration list. (IC 3-7-48-9)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

NOVEMBER

Friday, November 15, 2002

DEADLINE, by noon, Indianapolis time, for state political party chairman of a candidate for federal or statewide office at the general election to file a verified petition for recount or contest with the Indiana election division, if a candidate has not previously filed a recount or contest petition. (IC 3-12-11-2)

DEADLINE, by noon, Indianapolis time, for a county chairman of a county within a state legislative district of a candidate for nomination to a state legislative office at the primary to file a verified petition for a recount or contest of the general election with the Indiana election division, if a candidate has not previously filed a recount or contest petition. (IC 3-12-11-2)

DEADLINE, by noon, prevailing local time, for the county chairman of a candidate for nomination to a local office to file a verified petition for a recount of the general election with the appropriate circuit court clerk if a candidate has not previously filed a recount petition. (IC 3-12-6-2)

DEADLINE, by noon, Indianapolis time, for the secretary of state to issue a certificate indicating whether an Indiana supreme court justice or judge of the Indiana court of appeals or tax court has been retained or removed. The election division shall forward the certificates to the chief justice of the Indiana supreme court. (IC 3-12-5-1(d))

Monday, November 18, 2002

DEADLINE for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a person who failed to file a pre-general election campaign finance report. (Transferred from Sunday, November 17, 2002; IC 3-9-4-14(a)(2)(A))

Tuesday, November 19, 2002

DEADLINE, by noon, Indianapolis time, for a candidate elected to a federal, state, or state legislative office on the face of the general election returns, to file a verified cross-petition for a recount of the general election with the Indiana election division. (IC 3-12-11-4)

DEADLINE, by noon, Indianapolis time, for a candidate elected to a local office or school board office on the face of the general election returns, to file a verified cross-petition for a recount of the general election with the appropriate circuit court clerk. (IC 3-12-11-4)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail or deliver a post-election report concerning the general election to the Indiana election division. (IC 3-6-5-17) **STATE FORM: CEB-9**

DEADLINE, by noon, prevailing local time, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to correct an error in the certification of the vote for a candidate or on a public question. *NOTE: This deadline does not apply to the correction of a certification resulting from a petition filed for a recount of the election.* (IC 3-12-5-14)

DEADLINE, by noon, prevailing local time, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to file a correction of previously certified election results with the Indiana election division. If the corrected vote results in a different candidate receiving the highest number of votes, the election division shall immediately notify the governor of the amendment. (IC 3-12-5-8(a))

NOVEMBER

(Tuesday, November 19, 2002 continued)

First day, after noon, prevailing local time, for the issuance of a certificate of election to a school board office or to a local office (other than a county office commissioned by the governor under IC 4-3-1-5). (IC 3-12-5-2; 3-12-5-14; 3-12-5-16) **STATE FORMS: CEB-16 (county assessor); CEB-17 (township trustee); CEB-18 (township board member); CEB-19 (township assessor); CEB-21 (school board member).** *Note: Constitutional offices (judge, prosecuting attorney, clerk of circuit court, county auditor, county recorder, county treasurer, county sheriff, county coroner, and county surveyor) receive governor's commissions not certificates of election. The election division will obtain these commissions from the governor and provide them to the candidates identified on the CEB-11 and CEB-13.*

First day that a county election board or the Lake and Tippecanoe County boards of elections and registration may adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; 3-11.5-6-1)

Wednesday, November 20, 2002

First day that unused paper ballots from the general election may be destroyed. One unused ballot must be retained in the records of the county election board or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-3-31)

GENERAL ASSEMBLY convenes for "organizational day." Newly elected members are sworn in on this day. (IC 2-2.1-1-2)

Thursday, November 21, 2002

ABS First day for a county election board or the Lake and Tippecanoe County boards of elections and registration to make blank absentee ballot applications available to absent uniformed services voters and overseas voters for municipal elections in 2003. (IC 3-11-4-6; 3-11-4-8)

Monday, November 25, 2002

DEADLINE, by noon, for a voter to bring a civil action to require a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to correct an error in the certification of the vote for a candidate or on a public question. *NOTE: This deadline does not apply to the correction of a certification resulting from a petition filed for a recount of the election.* (Transferred from Sunday, November 24, 2002; IC 3-12-5-15)

Tuesday, November 26, 2002

DEADLINE, by noon, for the Indiana election division to tabulate the number of votes cast for state offices, judicial offices, and prosecuting attorney, according to the certificates submitted by the circuit court clerks and Lake and Tippecanoe County boards of elections and registration. Immediately after the completion of the election division's tabulation, the secretary of state shall certify to the governor the candidate receiving the highest number of votes for each office. (IC 3-12-5-7)

Thursday, November 28, 2002 THANKSGIVING DAY

Friday, November 29, 2002 LINCOLN'S BIRTHDAY
Indiana election division closed

Saturday, November 30, 2002

First day, beginning at noon, of the terms of the town council members and a town clerk-treasurer in a newly incorporated town. (IC 36-5-2-3)

DECEMBER 2002

Monday, December 2, 2002

VOTER REGISTRATION BEGINS

First day after the general election that an individual may register to vote. (IC 3-7-13-10)

DEADLINE for a county voter registration office to provide list of deceased voters whose registration has been canceled based on the state department of health report to county chairmen, upon request. (Transferred from Saturday, November 30; IC 3-7-28-12)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (Transferred from Sunday, December 1; IC 3-7-28-13; 3-7-46-9)

County voter registration office prepares a list of disfranchised voters. (Transferred from Saturday, November 30; IC 3-7-46-8)

Properly completed voter registration applications that were received after the close of the last registration period must be processed on this date. (IC 3-7-13-12)

First day that a county voter registration office can cancel the registration of a voter who: (1) did not respond to a duplicate voter registration elimination program postcard mailed by the Indiana election division contractor in 2000; and (2) did not vote in the 2000 general election, any 2001 city or town election, the 2002 primary election, or the 2002 general election at the registration address to which the postcard was mailed in 2000. (IC 3-7-38.1-7(a))

First day that a county voter registration office can dispose of voter registration declinations and voter list maintenance program lists received by the county voter registration office on or before December 1, 2000. (IC 3-7-27-6)

First day that the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration is not required to retain campaign finance reports filed in those offices for elections in 1998 and previous years, except for judicial offices. (IC 3-9-4-6)

First day that a county election board or the Lake and Tippecanoe County boards of elections and registration is not required to retain campaign finance reports filed in those offices by candidates for local judicial offices for elections in 1996 and previous years. (IC 3-9-4-6)

Tuesday, December 3, 2002

DEADLINE, by noon, Indianapolis time, for the governor to prepare a commission for a candidate elected to a state office, a judicial office, or as prosecuting attorney. Immediately upon completion of the commission, the governor shall deliver the commission to the Indiana election division and the division will forward the commission to the elected candidate. (IC 3-12-5-8)

DECEMBER

Thursday, December 5, 2002

DEADLINE for a county voter registration office to cancel the registration of a voter who: (1) did not respond to a duplicate voter registration elimination program postcard mailed by the Indiana election division contractor in 2000; and (2) did not vote in the 2000 general election, any 2001 town election, the 2002 primary election, or the 2002 general election at the registration address to which the postcard was mailed in 2000. (IC 3-7-38.1-7(b))

Tuesday, December 10, 2002

DEADLINE, by noon, Indianapolis time, for the Indiana election division to transmit a commission to each candidate elected to a state office, a judicial office, or as prosecuting attorney at the most recent address furnished by the candidate to the election division. (IC 3-12-5-8)

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Sunday, December 15, 2002

Last day that the proprietor or manager of a residential facility (other than a mental health facility) must maintain a list of residents for use by poll takers in the general election. (IC 3-6-11-7)

Thursday, December 19, 2002

DEADLINE for the state recount commission to complete a recount for a state legislative office. The Indiana election division shall prepare certified statements showing the result and submit one copy of the statement to the candidate who received the most votes and one copy to the presiding officer of the appropriate chamber of the Indiana general assembly. (IC 3-12-11-21)

Friday, December 20, 2002

DEADLINE for a local recount commission to complete a recount for a local office or a school board office. (IC 3-12-6-21.9)

Tuesday, December 24, 2002 WASHINGTON'S BIRTHDAY

Wednesday, December 25, 2002 CHRISTMAS DAY

Indiana election division closed

Monday, December 30, 2002

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

Tuesday December 31, 2002

CFA End of annual campaign finance reporting period and post-election campaign finance reporting periods for 2002. (IC 3-9-5-10)

DECEMBER

(Tuesday December 31, 2002 continued)

DEADLINE, for a meeting of the board of county commissioners to be held to determine which incumbent township board members shall hold office for another four year term under Article 15, Section 3 or the Constitution of Indiana when fewer candidates have been nominated for the township board than there are seats on the board to be elected. (IC 3-13-10-6.5)

DEADLINE for a town council in a town which elects all of its town officials in the 2002 general election or elects some town council members to "staggered terms" to determine which incumbent "at large" town council members will serve an additional four year term as "holdover" members under Article 15, Section 3 of the Constitution of the State of Indiana when fewer "at large" members were elected in November 2002 than the number of at large town council seats to be filled. (IC 3-13-9-5.6)

DEADLINE for a town council in a town which elects some town council members to "staggered terms" in 2003 to adopt an ordinance abolishing town legislative body districts. (IC 36-5-2-4.1)

DEADLINE for town council to adopt an ordinance to provide for the election of town council members to "staggered terms" in the 2003 municipal election, if the town is otherwise permitted to do so under state law. (IC 3-10-6-2.5; IC 3-10-7-2.5)

DEADLINE for a town council in a town with a population of less than 3,500 to adopt an ordinance to provide for the election of all town officials to three year terms in the 2003 municipal election so that all future town officials will be elected in the general election conducted in 2006 and every four years after that date, if the town is otherwise permitted to do so under state law. (IC 3-10-7-2.7)

DEADLINE for a town council in a town with a population of 3,500 or more, to adopt an ordinance to provide for the election of all town officials to one year terms in the 2003 municipal election so that all future town officials will be elected in the general election conducted in 2004 and every four years after that date, if the town is otherwise permitted to do so under state law. (IC 3-10-6-2.6)

DEADLINE for some local government boundary changes: 1) county boundary change; 2) a transfer of territory within Marion County; 3) the merger of municipalities; 4) annexation of a municipality; 5) a disannexation from a municipality; 6) the incorporation of a town; 7) the dissolution of a town; 8) a township boundary change, to take effect. (IC 36-2-1-2; IC 36-3-2-7; IC 36-4-2-9; IC 36-4-3-19; IC 36-4-3-22; IC 36-5-1-10.1; IC 36-5-1-18; IC 36-5-1.1-9; IC 36-5-1.1-10; IC 36-5-1.1-10.5; IC 36-5-1.1-10.6; IC 36-6-1-3; IC 36-6-1-5; IC 36-6-1-5.5; IC 36-6-1-11)

DEADLINE, if the co-directors of the Indiana election division choose to submit a list of the names and addresses of voters with rural route addresses to the United States Postal Service. (IC 3-7-40-4)

DEADLINE for a county voter registration office to mail the request for transfer of registration affidavits executed by persons who changed residence to another county in Indiana within 30 days before the 2002 general election to the county where the person now resides (or to the Indiana election division if the person has moved outside of Indiana). (IC 3-7-43-4)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

NOTE: The dates for observing state holidays in 2003 are subject to confirmation by the Governor's office. The designation of state holidays by the governor traditionally occurs during the summer of the preceding year.

JANUARY 2003

Wednesday, January 1, 2003 NEW YEAR'S DAY
Indiana election division closed.

CFA Beginning of 2003 campaign finance reporting periods. (IC 3-9-5-10)

First day of term for an individual elected to the following offices in the 2002 general election: secretary of state, auditor of state, and clerk of the supreme court. (IC 4-5-1-1; 4-7-1-1; 33-15-1-1)

First day of term for an individual elected as county commissioner, county council member, township trustee, township board member, and township assessor elected in the 2002 general election. (IC 36-2-2-3; 36-2-3-3; 36-6-4-2; 36-6-6-2; 36-6-5-1)

First day of term for individuals elected as judge, prosecuting attorney, clerk of the circuit court or other county office in the 2002 general election. (IC 3-10-2-11; 3-10-2-12; 3-10-2-13; IC 36-2-15-2)

Beginning at noon, first day of term for an individual elected as a town council member in 2002. (IC 36-5-2-3)

Beginning at noon, first day of term for an individual elected as a town clerk-treasurer in 2002. (IC 36-5-6-3)

Beginning at noon, first day of term for an individual elected as a judge of a town court in 2002. (IC 33-10.1-3-1.1)

First day of term for an individual appointed as a member of a county board of voter registration. (IC 3-7-12-10)

Thursday, January 2, 2003

CAN First day a minor party candidate (other than a Libertarian Party candidate) or an independent candidate wishing to be placed on the ballot in a town that elects some town council members in 2003 may file a petition of nomination with a county voter registration office for verification of signatures. (Transfer from Wednesday, January 1; IC 3-8-6-10)

CAN First day a Democratic Party, Libertarian Party, or Republican Party candidate may file a declaration of candidacy for town council in a town that elects town council members in 2003. (Transfer from January 1; IC 3-8-5-10.5; 3-8-5-17)

Monday, January 6, 2003

First day that lever voting machines used in the 2002 general election may be unlocked, unless requested by the Indiana election division. (IC 3-11-12-35)

Monday, January 13, 2003

CFA DEADLINE for the Indiana general assembly to reconvene for the 2003 regular session. Beginning of the "prohibited period" during which an individual who holds a state legislative office or is a candidate for state legislative office, the incumbent or candidate's candidate committee, or a legislative caucus may not solicit or accept campaign contributions or conduct other fundraising activities. (IC 2-2.1-1-2(d); 3-9-2-12)

JANUARY

Tuesday, January 14, 2003

DEADLINE for the department of correction to provide the co-directors of the Indiana election division with a list of each Indiana resident who has been convicted of a crime and had been placed in a DOC facility during the previous month. (IC 3-7-46-4)

Wednesday, January 15, 2003

CFA DEADLINE, by noon, prevailing local time, for all candidate committees, all legislative caucus committees, and all political action committees to file the **2002 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. A committee may be required to file with **both** the Indiana election division and a county election board. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; 3-9-5-10) **STATE FORM: CFA-4**

First day a county election board or the Lake and Tippecanoe County boards of elections and registration must furnish absentee ballot applications to all political party central committees in the county. (IC 3-1-4-4)

Friday, January 17, 2003

First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a city office or a town office in a town with a population of more than 3,500 by a major political party at the 2003 municipal primary election. This declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-4; 3-8-2-6) **STATE FORM: CAN-42**

Monday, January 20, 2003

MARTIN LUTHER KING, JR. DAY
Indiana election division closed

Friday, January 31, 2003

DEADLINE, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to review its campaign finance records to determine if a committee is subject to the administrative dissolution procedure. (IC 3-9-1-12)

DEADLINE, by noon, for each county voter registration office to file with the Indiana election division a report including a statement of the number of voters in each precinct in the county, as of December 31, 2002, any revisions to the county's NVRA implementation plan, and other data prescribed by the division. (IC 3-7-12-28)

DEADLINE for an individual elected to the office of county commissioner, county council member, county assessor, town council member, town clerk-treasurer, or town court judge in the 2002 general election to take and file the individual's oath of office. (IC 5-4-1-1.2)

DEADLINE for local health officers to file quarterly list of deceased residents with the State Department of Health and the State Department of Health to file electronically with the Indiana Election Division. (IC 3-7-45-2 as amended by HEA 1510 § 12)

JANUARY

(Friday, January 31, 2003 continued)

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and had been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6)

County voter registration office prepares a list of disfranchised voters. (IC 3-7-46-8)

DEADLINE for a county voter registration office to provide list of disfranchised voters from previous month, upon request, to county chairmen and to provide notice to disfranchised voters. (IC 3-7-28-13; 3-7-46-9)

NOTE: Only selected dates after January 2003 are included in this edition of the calendar.

FEBRUARY 2003

Monday, February 10, 2003

First day of term for treasurer of state elected in 2002. (Constitution of the State of Indiana, Article 15, Section 3; IC 3-10-2-7)

Friday, February 21, 2003

DEADLINE by noon, prevailing local time, for an individual to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a city office or a town office in a town with a population of more than 3,500 by a major political party at the 2003 municipal primary election. This declaration must be filed in the office of the county election board located in the county seat. (IC 3-8-2-4; 3-8-2-6) **STATE FORM: CAN-42**

MARCH 2003

Monday, March 3, 2003

CFA DEADLINE, by noon, prevailing local time, for all **regular party committees** to file the **2002 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. (Transfer from Saturday, March 1; IC 3-9-5-10) **STATE FORM: CFA-4**